

Attachment G

**Department of Cellular and Structural Biology Graduate Program
Evaluation of a Laboratory Rotation**

Student Name:

Faculty Name:

Inclusive dates of student's laboratory rotation:

Please comment on each of the following:

Was the student attentive and hard-working?

Was the student talented in the lab?

If the student requested to work in your lab, would you be willing to accept him/her?

Additional comments?

For the laboratory rotation, please give a grade of S (satisfactory) or U (unsatisfactory) below.

Grade _____

Please address each of the questions above and return this form to Ms. Jo Gail Stark.

Department of Cellular and Structural Biology Graduate Program
Evaluation by the Committee Members - M.S. Student

Student Name:

Month/Year Started Program:

Date of Meeting:

Has thesis proposal been approved:

The student should complete the information above and distribute forms to faculty at his/her scheduled committee meeting.

Committee member: *Please comment on issues that particularly need improvement.*

Was the presentation thorough and understandable?

Is the thesis project feasible in a reasonable period of time?

Was an identifiable hypothesis presented?

Do the experiments appear to be well planned and address the hypothesis?

Is the work sufficiently thorough, timely, and valid to form a basis for publication?

Does the student have the appropriate command of the literature?

Are the student's responses to questions clear and to the point?

Have at least some experiments been done thoroughly and finished?

Is the student likely to graduate by the target date listed above?

Additional comments:

Committee Member Name:

Overall Evaluation of research progress (*Please circle*):

U Unsatisfactory
S Satisfactory for this point in the program
E Excellent

After each committee member has completed the evaluation, the student should collect the evaluations, review them with his/her supervising professor and then make two copies. One copy should be kept by the student; one copy should be given to Ms. Jo Gail Stark for inclusion in the student's file and the originals should be forwarded to the Student Advisor.

**Department of Cellular and Structural Biology Graduate Program
Evaluation by the Committee Members - Second Year Ph.D. Student**

Student Name:

Month/Year Started Program:

Date of Meeting:

The student should complete the information above and distribute forms to faculty at his/her scheduled committee meeting.

Committee member: *Please comment on issues that particularly need improvement.*

For the first semester:

1. Is the student attentive and hard-working?
2. Has a dissertation project with a testable hypothesis been identified?
3. Have potential committee members been identified?
4. Is the student becoming acquainted with the literature appropriate for the project?
5. Does the student design experiments and include appropriate controls?

For the second semester:

1. Is there an identifiable experimental plan?
2. Is there an identifiable hypothesis being tested?
3. Is the project feasible?
4. Was there an adequate explanation as to why the experiments are being conducted?
5. Is the student well informed?
6. Were the student's responses to questions clear and to the point?

Additional comments:

Committee Member Name:

Overall Evaluation of research progress (*Please circle*):

- U Unsatisfactory
S Satisfactory for this point in the program
E Excellent

After each committee member has completed the evaluation, the student should collect the evaluations, review them with his/her supervising professor and then make two copies. One copy should be kept by the student; one copy should be given to Ms. Jo Gail Stark for inclusion in the student's file and the originals should be forwarded to the Student Advisor.

**Department of Cellular and Structural Biology Graduate Program
Evaluation by the Committee Members - Third Year Ph.D. Student**

Student Name:

Month/Year Started Program:

Date of Meeting:

Has preliminary exam been taken?

Has dissertation proposal been approved:

The student should complete the information above and distribute forms to faculty at his/her scheduled committee meeting.

Committee member: *Please comment on issues that particularly need improvement.*

Was the presentation thorough and understandable?

Does the student have the appropriate command of the literature?

Have at least some experiments been done thoroughly and finished?

Do individual experiments appear to be well planned with appropriate controls?

Does the student understand the limits of his/her experiments?

Is the dissertation project feasible in a reasonable period of time?

Are the student's responses to the questions clear and to the point?

Is the student applying personal initiative to the project?

Additional comments:

Committee Member Name:

Overall Evaluation of research progress (*Please circle*):

U Unsatisfactory
S Satisfactory for this point in the program
E Excellent

After each committee member has completed the evaluation, the student should collect the evaluations, review them with his/her supervising professor and then make two copies. One copy should be kept by the student; one copy should be given to Ms. Jo Gail Stark for inclusion in the student's file and the originals should be forwarded to the Student Advisor.

Department of Cellular and Structural Biology Graduate Program
Evaluation by the Committee Members - Fourth Year Ph.D. Student

Student Name:

Month/Year Started Program:

Date of Meeting:

Has preliminary exam been taken?

Has dissertation proposal been approved?

Written progress: Presented a paper or poster at national meeting? _____

 Contributed to writing a paper or review? _____

 Authored his/her own paper? _____

The student should complete the information above and distribute forms to faculty at his/her scheduled committee meeting.

Committee member: *Please comment on issues that particularly need improvement.*

Was the presentation done well?

Is the work sufficiently thorough, timely, and valid to form the basis for publication?

Is the student adequately focused on a specific plan for finishing the dissertation?

Has the student thoroughly considered the meaning of his/her results?

Is the student's depth of knowledge and facility to deal with problems characteristic of an expert in his/her chosen field?

Additional comments:

Committee Member Name:

Overall Evaluation of research progress (*Please circle*):

U Unsatisfactory
S Satisfactory for this point in the program
E Excellent

After each committee member has completed the evaluation, the student should collect the evaluations, review them with his/her supervising professor and then make two copies. One copy should be kept by the student; one copy should be given to Ms. Jo Gail Stark for inclusion in the student's file and the originals should be forwarded to the Student Advisor.

Department of Cellular and Structural Biology Graduate Program
Evaluation by the Committee Members - Fifth (or beyond) Year Ph.D. Student

Student Name:

Month/Year Started Program:

Date of Meeting:

Has preliminary exam been taken?

Has dissertation proposal been approved?

Written progress: Presented a paper or poster at national meeting? _____

 Contributed to writing a paper or review? _____

 Authored his/her own paper? _____

 Target date for graduation: _____

The student should complete the information above and distribute forms to faculty at his/her scheduled committee meeting.

Committee member: *Please comment on issues that particularly need improvement.*

Was the presentation done well?

Is the work sufficiently thorough, timely, and valid to form a basis for publication?

Is the student adequately focused on a specific plan for finishing the dissertation?

Is the student's depth of knowledge and facility to deal with problems characteristic of an expert in his/her chosen field?

Is the student likely to graduate by the target date listed above?

Additional comments:

Committee Member Name:

Overall Evaluation of research progress (*Please circle*):

U Unsatisfactory

S Satisfactory for this point in the program

E Excellent

After each committee member has completed the evaluation, the student should collect the evaluations, review them with his/her supervising professor and then make two copies. One copy should be kept by the student; one copy should be given to Ms. Jo Gail Stark for inclusion in the student's file and the originals should be forwarded to the Student Advisor.