

UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER

FACULTY SENATE GOVERNANCE COMMITTEE

Summary Proposal to Revise Policy 2.1.2

The UTHSCSA Handbook of Operating Procedures

Faculty Senate Charge to the Governance Committee:

The Faculty Senate Executive Committee charge was to develop a process whereby additions or changes to policies in the Handbook of Operating Procedures (HOP) that have a direct effect on the Faculty are to be sent to the Senate for its input prior to those policies becoming finalized.

Summary of Governance Committee Review Process:

The Governance Committee reviewed the role of the Faculty Senate on all 15 University of Texas System Campuses. A survey was sent to the Faculty Senate Chairs of all campuses. In addition, the websites of all UT System schools were reviewed to determine the policy delineating the role of the Faculty Senates of each campus-with regard to its role in assessing the impact of proposed policies or policy revisions.

Summary of the Findings:

Of the 15 UT System campuses, the Faculty Senates of 4 UT campuses have a role in reviewing proposed policies or proposed policy revisions which impact faculty. They are UT Arlington, UT Dallas, UT El Paso, and UTSA. By record of Faculty Senate published minutes, the UT Brownsville, operating practice, but not policy, indicates that their Faculty Senate does vote on proposed policies. The Bylaws of UTSA document their Faculty Senate role as “The Faculty Senate may act to amend or approve changes to the Handbook of Operating Procedures.”

Faculty Senate Governance Committee Recommendation to Faculty Senate:

Current UTHSCSA Handbook of Operating Policies Policy # 2.1.2 Handbook of Operating Procedures paragraph three reads as follows:

Amendments to the Handbook of Operating Procedures (Handbook) may be made by the President after consultation with the Executive Committee and any other members of the faculty, staff, or administration the President deems appropriate. All such amendments will be issued by the Institutional Compliance Office.

Proposed Policy with Recommended Change Underlined:

Amendments to the Handbook of Operating Procedures (Handbook) may be made by the President after consultation with the Executive Committee and any other members of the faculty, staff, or administration the President deems appropriate. The Faculty Senate will be given opportunities to provide input on all proposed new policies and amendments to policies, prior to their final approval, that have direct impact on faculty. New polices and amendments will be issued by the Institutional Compliance Office.