

Graduate Medical Education Committee – UTHSCSA
Executive Committee and Subcommittees
 March 2008

GME Committee responsibilities are largely performed within the GMEC Subcommittees. These include several standing subcommittees as well as ad hoc groups which are formed as needed. Chairs of standing GMEC Subcommittees serve on the GME Executive Committee. Staff support to GMEC, Executive, and Subcommittees is provided by the GME Office.

GME Executive Committee		
Charge	Coordinate activities of GMEC and subcommittees. Develop new GME policies and processes as needed. Annually review existing GME policies. Review and advise on adverse-status residents.	
ACGME Institutional Requirements	III.B.5, III.B.9, III.B.12	
Reporting	Annually to GME Committee	
Chair	Lois L. Bready, M.D.	Associate Dean for GME, DIO
Members	Robert J. Nolan, Jr., M.D.	Chair, Quality and Accreditation Subcommittee
	John Erikson, M.D., PhD	Chair, Allocation and Funding Subcommittee
	George Crawford, M.D.	Chair, Duty Hours Subcommittee
	David Dooley, M.D.	Chair, Resident Supervision Subcommittee
	Jennifer L. Peel, PhD	Chair, Education and Evaluation Subcommittee
	Daniel Carlisle, M.D.	Chair, Working Environment Subcommittee
	J. Philip Myatt, M.D.	Chair, House Staff Council
	Teri Hill	Chair, Program Coordinators Subcommittee
GME Staff Support	Lisa Marquise	GME Coordinator

Quality and Accreditation Subcommittee		
Charge	Perform internal reviews of all sponsored GME programs. Track programs' areas of concern and required progress reporting. Make recommendations to the GMEC regarding violations and/or opportunities for improvement.	
ACGME Institutional Requirements Reporting	III.B.2, III.B.7, III.B.8, III.B. 10, III.B.13 Annually to GME Committee	
Chair	Robert J. Nolan, Jr., M.D.	Assistant Dean for GME
Vice Chair	Jennifer Peel, PhD	Director of Education, GME
Members	Larry Fowler, M.D.	Program Director, Pathology
	Ross Willis, PhD	Director of Surgical Education
	Dave Fuller, M.D.	Resident, Radiation Oncology
	Scott Bale, M.D.	Resident, Anesthesiology
	Brenda Talley, M.D.	Faculty, Psychiatry
	Seenu Reddy, M.D., MBA	Faculty, Cardiothoracic Surgery
	Scottie Hartronft, M.D.	Assoc PD, Geriatric Medicine
	Beth Payne	Program Coordinator, Urology
Work Groups		
• Files	Theresa Hill	Program Coordinator, Orthopedics
	Ann Franklin	Program Coordinator, Anesthesiology
• Quality Data & Projects	Deborah Baruch-Bienen, M.D.	Faculty, Internal Medicine
	Sheryl Sullivan	Director of Risk Management, UHS
• Patient Safety	Deborah Baruch-Bienen, M.D.	Faculty, Internal Medicine
• ARPE	Tbd	
• Policies & Processes Review	Tbd	
• Internal Review Panels	All GMEC members Program Directors Associate Program Directors Program Coordinators Others as appointed	
GME Staff Support	Jennifer Lerma	Administrative Assistant

Allocation and Funding Subcommittee

Charge	<p>Review annually and as needed all training positions and funding to ensure appropriate distribution of resources and learning opportunities.</p> <p>Review requests for development of new programs and make recommendations regarding allocation and funding of positions.</p> <p>Review requests for increases in resident complement for existing programs.</p>	
ACGME Institutional Requirements	III.B.1	
Reporting	Annually to GME Committee	
Chair	John Erikson, M.D., PhD	Program Director, Cardiovascular Disease
Vice Chair	Mark Nadeau, M.D.	Program Director, Family Medicine
Members	Daniel Dent, M.D.	Program Director, Surgery
	Rosemary Hickey, M.D.	Program Director, Anesthesiology
	George Crawford, M.D.	Program Director, Internal Medicine
	Robert Castro, M.D.	Program Director, Neonatal-Perinatal Medicine
	William Campbell, M.D.	Deputy COS, ALMVAH
	Rajiv Suri, M.D.	Program Director, Radiology
Ex officio	Thomas Peters, FACHE	Vice President, Security & Support Operations, UHS
Ex officio	David Dooley, M.D.	ACOS Education, ALMVAH
Ex officio	Ray Afaisen	DIO, Christus Santa Rosa
Ex officio	Kenneth Torrington, M.D.	DIO, SAUSHEC
GME Staff Support	Wendy Breton	Data Systems Manager

Duty Hours Subcommittee

Charge	<p>Monitor all sponsored GME programs' written policies governing resident duty hours and moonlighting.</p> <p>Determine actual duty hours for residents, employing accurate data from each teaching site and from all available sources.</p> <p>Review and make recommendations regarding program requests for exemption from duty hours limits.</p> <p>Serve as a resource for information regarding duty hours, fatigue, and performance.</p> <p>Make recommendations to GMEC regarding violations and/or opportunities for improvement.</p>	
ACGME Institutional Requirements	III.B.3	
Reporting	Annually to GME Committee	
Chair	George Crawford, M.D.	Program Director, Internal Medicine
Vice Chair	Lynanne Foster, M.D.	Assoc PD, Orthopedics
Members	Michelle Arandes, M.D.	Assoc PD, Pediatrics
	Michael Cornielle, M.D.	Faculty, Surgery
	Kim Garza	Program Coordinator, PM&R
	Stephanie Levine, M.D.	Program Director, Pulmonary/CCM
	Linda Keller	Education Administrator, Internal Medicine
	Kristen Plastino, M.D.	Assoc PD, Ob-Gyn
	James N. Rogers, M.D.	Assoc PD, Anesthesiology
	Karin Brewer	Program Coordinator, Ob-Gyn
	Hector Flores, M.D.	Resident, Surgery
	Thomas Peters, FACHE	Vice President, Security & Support Operations, UHS
GME Staff Support	Wendy Breton	Data Systems Manager

Resident Supervision Subcommittee

Charge	<p>Monitor programs' supervision of residents and ensure that supervision is consistent with:</p> <ul style="list-style-type: none"> • Provision of safe and effective patient care; • Educational needs of residents; • Progressive responsibility appropriate to residents' level of education, competence, and experience; and, • Other applicable Common and specialty/subspecialty-specific Program Requirements <p>Make recommendations to GMEC regarding violations and/or opportunities for improvement.</p>	
ACGME Institutional Requirements	III.B.4	
Reporting	Annually to GME Committee	
Chair	David Dooley, M.D.	ACOS Education, ALMVAH
Vice Chair	Margaret Mann-Zeballos, M.D.	Assoc PD, Family Medicine
Members	Jon Courand, M.D.	Program Director, Pediatrics
	Joseph Basler, M.D.	Program Director, Urology
	Javier LaFontaine, DPM	Program Director, Podiatry
	Eileen Kleffner	Program Coordinator, Surgery
	J. Philip Myatt, M.D.	House Staff Council President
	Wendy Breton	Data Systems Manager
GME Staff Support		

Education and Evaluation Subcommittee

Charge	<p>Ensures that each program provides a curriculum and an evaluation system that enables residents to demonstrate achievement of the ACGME general competencies.</p> <p>Facilitate learning initiatives within and across sponsored programs.</p> <p>Conduct professional development course for program leadership.</p> <p>Facilitate and perform educational research.</p> <p>Make recommendations to GMEC regarding violations and/or opportunities for improvement.</p>	
ACGME Institutional Requirements	III.B.6, III.B.11	
Reporting	Annually to GME Committee	
Chair	Jennifer L. Peel, PhD	Director of Education, GME
Vice Chair	Tracy Johnson, M.D.	Program Director, PM&R
Members/Work Groups		
Faculty Development & Evaluation	Roberta Ambrosino, PhD	Educational Development Specialist, ACET
Ex officio	Martha Medrano, M.D.	Associate Dean for CME
	Tracy Johnson, M.D.	Program Director, PM&R
	Kit Smart	Program Coordinator, Radiation Oncology
	Lynanne Foster, M.D.	Assoc PD, Orthopedics
	Jennifer Peel, Ph.D.	Director of Education, GME
Resident Training & Evaluation	Tracy Johnson, M.D.	Program Director, PM&R
	Deborah Conway, M.D.	Faculty, Ob-Gyn
	Yvette Foster	Program Coordinator, Psychiatry
	Glen Medellin, M.D.	Faculty, Pediatrics
	Sandra Sanchez-Reilly, M.D.	Program Director, Hospice & Palliative Care
	Jennifer Peel, Ph.D.	Director of Education, GME
Research & Innovation	John Littlefield, PhD	Director, ACET
	Diane Ferguson, RN	Director, HEB Clinical Skills Center
	Darlene Metter, M.D.	Program Director, Nuclear Medicine
	Andrea King, M.D.	Faculty, Anesthesiology
	Chris McMains, M.D.	Program Director, Otolaryngology
	Jean-Louis Caron, M.D.	Assoc PD, Neurosurgery
	Jason Miller, M.D.	Resident, Psychiatry
	Jamie Shomette	Program Coordinator, Infectious Disease
	Jan Bruder, M.D.	Program Director, Endocrinology
	Jennifer Peel, Ph.D.	Director of Education, GME
GME Staff Support	Jennifer Lerma	GME Administrative Assistant

Working Environment Subcommittee

Charge	<p>Review and make recommendations regarding residents' compensation and benefits annually and as needed.</p> <p>Conduct annual survey of Residents' Educational and Clinical Experiences, in which residents' perceptions of food services, call rooms, and security/safety are monitored.</p> <p>Receive input from House Staff Council, MSRDP Residents Advisory Committee, Administrative Chief Residents regarding areas of concern within the clinical environment.</p> <p>Make recommendations to GMEC regarding violations and/or opportunities for improvement.</p>	
ACGME Institutional Requirements	III.B.1	
Reporting	Annually to GME Committee	
Chair	Daniel Carlisle, M.D.	Program Director, Orthopedics
Vice Chair	George Crawford, M.D.	Program Director, Internal Medicine
Members	Lee Jones, M.D.	Assoc Dean, Student Affairs
	Brent Wagner, M.D.	Assoc PD, Nephrology
	Sally Combest, M.D.	Faculty, Anesthesiology
	Richard Holt, M.D.	Program Director, Otolaryngology
	Belinda Petricek	Program Coordinator, Internal Medicine
	Devang Patel, M.D.	Program Director, Interventional Cardiology
	James Hanley, M.D.	Program Director, Internal Medicine (RAHC)
	Melissa Sneed, D.O.	Anesthesiology Resident & GMEC Peer-Selected Resident
	Eric Stehley, M.D. – Orthopedics	MSRDP Res Adv Comm
	School of Medicine Class Presidents	Lane Cooper MS4 Sean Paul MS3 Payal K. Patel MS2 Kyle Kalkwarf MS1
House Staff Council Officers	J. Philip Myatt, M.D.	President
	Hector Flores, M.D.	Vice President
	Gianina Gomez, MD	Secretary
	Magdalene Garza, MD	Treasurer
GME Staff Support	Jennifer Lerma	Administrative Assistant

House Staff Council		
Charge	<p>Represent all residents and fellows within sponsored GME programs.</p> <p>Provide a forum for residents to communicate and exchange information on their educational and work environment, their programs, and other resident issues.</p> <p>Provide a process by which individual residents can address concerns in a confidential and protected manner.</p> <p>Make recommendations to GMEC regarding violations and/or opportunities for improvement.</p>	
ACGME Institutional Requirements	II.F.1.a)	
Reporting	Annually to GME Committee	
Chair	J. Phillip Myatt, M.D.	Resident, Internal Medicine President, House Staff Council
	Hector Flores, M.D.	Resident, Surgery Vice-President House Staff Council
	Gianina Gomez, MD	Resident, Secretary, House Staff Council
	Magdalene Garza, MD	Resident, Treasurer, House Staff Council
GME Staff Support	Jennifer Lerma	Administrative Assistant

Program Coordinators Subcommittee

Charge	Represent GME Program Coordinators within sponsored GME programs. Support professional development of GME Program Coordinators within sponsored GME programs. Facilitation communication within GME Programs. Make recommendations to GMEC regarding violations and/or opportunities for improvement.	
Reporting	Annually to GME Committee	
Chair	Teri Hill	Orthopaedics
Vice Chair	Kit Smart	Radiation Oncology
Members	All Program Coordinators	UTHSCSA-sponsored GME Programs
GME Staff Support	Lisa Marquise	GME Coordinator