

HEALTH SCIENCE CENTER HANDBOOK OF OPERATING PROCEDURES

Chapter 1	Administration and Organization	Effective:	June 2000
Section 1.5	University Committees	Revised:	April 2008
Policy 1.5.1	Membership of Committees	Responsibility:	Vice President for Academic Administration

MEMBERSHIP OF COMMITTEES

Policy

It is the policy of the University that standing Health Science Center committees will be appointed by the President upon recommendation by the Committee on Committees with the exception of the Audit Committee, Compliance & Ethics Committee, the Executive Committee, the Committee on Committees, the Institutional Animal Care and Use Committee, the Institutional Review Board, the Human Research Protection Program Steering Committee, the ADA Coordinating Committee, and the Conflict of Interest Committee. The appointment processes for the exceptions are defined in the respective committee policies. The full-time faculty of the Health Science Center will elect the Committee on Committees. Members of the standing committees are full-time members of the faculty, except on those committees requiring additional representatives in order to comply with the charge of the committee and/or state and federal laws and committees that have student or resident representation. All committees report to the President.

For faculty members whose academic appointments are joint or cross appointments between Departments in different groups, eligibility for committee appointment shall be from the Department in which the person receives the greatest portion of his or her salary, or from the Department in which the person is tenured or is considered on probation for tenure.

Ad Hoc Committees

Ad hoc committees shall be appointed by the President as deemed appropriate. Membership on ad hoc committees will be determined by the President to fulfill the purpose for which the committee is created.
