

**HEALTH SCIENCE CENTER HANDBOOK OF OPERATING PROCEDURES**

Chapter 1	Administration and Organization	Effective:	June 2000
Section 1.6	Administrative Committees	Revised:	February 2007
<b>Policy 1.6.4</b>	<b>Institutional Animal Care and Use Committee</b>	Responsibility:	President

## **INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE**

---

### **Members**

Determined by background, area of expertise, and number established by federal regulations. Membership categories are determined annually based on needs to accomplish the work and based on requirements of federal regulations.

---

### **Ex-Officio (with vote)**

1. One representative from Environmental Health and Safety
  2. One representative from the VA Hospital
  3. Director of Laboratory Animal Resources and no more than two other staff veterinarians
  4. Director, Institutional Animal Care Program
- 

### **Ex-Officio (without vote)**

1. Additional Laboratory Animal Resources staff veterinarians, if applicable
  2. Faculty AAALAC representative, if applicable
- 

### **Chair**

Designated annually by the President from the membership.

---

### **Charge**

To ensure that the use of animals in research is in accordance with institutional and federal guidelines and to assist the faculty whose research and teaching activities involve animals. To review the care and treatment of animals in all areas of the Health Science Center, at least semi-annually, to assess compliance with federal and institutional standards for appropriate care and treatment of animals. To keep appropriate records of reviews conducted in order to document for the Vice President for Research of the Health Science Center and the Director of National Institute of Health (NIH) that such reviews have been conducted and that any violations of established standards have been reported. The Committee will require the review of research proposals in order to certify for the institution the necessity of using

---

**HEALTH SCIENCE CENTER HANDBOOK OF OPERATING PROCEDURES**

Chapter 1	Administration and Organization	Effective:	June 2000
Section 1.6	Administrative Committees	Revised:	February 2007
<b>Policy 1.6.4</b>	<b>Institutional Animal Care and Use Committee</b>	Responsibility:	President

---

animals in research or teaching and to ensure that methods for the humane practice of animal maintenance and experimentation are used. The Committee is responsible for ongoing review of present use and future needs of the animal facilities. To review and advise annually on the status of the Occupational Health Program for individuals who have substantial laboratory animal contact. To review and advise on the status of the training program regarding the use of animals in research. To review and advise in the development of management priorities in the areas that have an impact on academic efficiency and effectiveness to ensure that the services provided by Laboratory Animal Resources reflect the needs and interests of the academic community. This Committee is mandated by the United States Department of Agriculture (USDA) and NIH, and required for accreditation by the Association for the Assessment and Accreditation of Laboratory Animal Care International.

**Term of Membership**

---

Three years

---