

HEALTH SCIENCE CENTER HANDBOOK OF OPERATING PROCEDURES

Chapter 10	Ethics, Standards of Conduct, and Relationships with External Entities	Effective:	April 2000
Section 10.1	Ethics, Standards of Conduct, and Relationships with External Entities	Revised:	December 2008
Policy 10.1.7	Conflict of Interest Statements for Non-Academic Staff	Responsibility:	Chief Legal Officer

CONFLICT OF INTEREST STATEMENTS FOR NON-ACADEMIC STAFF

Policy

It is the policy of the State of Texas, The University of Texas System and the Health Science Center that non-academic staff may not have a direct or indirect interest, financial or otherwise, in a corporation or business, engage in a professional activity, or incur an obligation of any nature that is in substantial conflict with or might reasonably tend to influence the discharge of the employee's official duties.

Non-academic staff who are authorized to execute contracts on behalf of the Health Science Center or who exercise discretion with regard to the award of contracts or other pecuniary transactions, shall file a [Financial Disclosure and Conflict of Interest Statement](#) annually with the President disclosing the requested information regarding themselves, their spouses, and their dependent children.

By execution of this report, faculty or staff acknowledges that he or she has read the "Standards of Conduct", Section 572.051 of *Texas Government Code* at <http://tlo2.tlc.state.tx.us/statutes/docs/GV/content/html/gv.005.00.000572.00.htm#572.001.00> and the Ethics Policy, [Rule 30104](#), Regents' *Rules and Regulations* and that the information provided is for the purpose of assuring compliance with such standards of conduct and ethics policy and disclosing possible conflicts of interest.