

**HEALTH SCIENCE CENTER HANDBOOK OF OPERATING PROCEDURES**

Chapter 15	International Policies and Procedures	Effective:	October 2010
Section 15.4	International Travel	Revised:	March 2012
<b>Policy 15.4.1</b>	<b>International Oversight Committee</b>	Responsibility:	Vice President for Academic, Faculty and Student Affairs

## **INTERNATIONAL OVERSIGHT COMMITTEE**

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### **Members**

Assistant Vice President for Environmental Health & Safety

Legal Counsel

Assistant Vice President for Student Services

One Associate or Assistant Dean from each School:

- Dental School
- School of Medicine
- Graduate School of Biomedical Sciences
- School of Nursing
- School of Health Professions

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### **Ex-Officio (with vote)**

Chair, International Relations Committee

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### **Ex-Officio (without vote)**

Director, Office of International Services

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### **Chair**

Elected annually by members.

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### **Charge**

In order to appropriately review concerns related to international travel by members of the Health Science Center community, study abroad by Health Science Center students, and vet requests for exceptions to the stated Health Science Center international travel policies, the University has established an International Oversight Committee (IOC). The IOC will also, when and where appropriate, serve in an advisory capacity to campus leadership and to the Office of International Services.

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The role of the Committee is to:

1. Determine whether or not and when to suspend business travel, University sponsored programs, or study abroad opportunities offered by the University in countries in which a significant health or safety concern is present.
2. Determine on a case-by-case basis whether or not and when to grant an exemption to policy due to special or extenuating circumstances.
3. Act as a review/appeal board for concerns related to international travel by members of the Health Science Center community.

**Term of  
Membership**

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Permanent appointment.

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