

## HEALTH SCIENCE CENTER HANDBOOK OF OPERATING PROCEDURES

Chapter 2	General Policies and Procedures	Effective:	April 2000
Section 2.1	Official Publications	Revised:	December 2008
<b>Policy 2.1.1</b>	<b>Official Documents</b>	Responsibility:	President

### OFFICIAL DOCUMENTS

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#### ***Regents' Rules and Regulations***

The Board of Regents' *Rules and Regulations* of The University of Texas System set forth the general policies and rules of governance applicable to all institutions within The University of Texas System. The Regents' *Rules and Regulations* are available at <http://www.utsystem.edu/bor/rules .htm>.

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#### ***Handbook of Operating Procedures***

The Board of Regents' *Rules and Regulations* require that the President prepare a *Handbook of Operating Procedures (Handbook)* applicable to the Health Science Center. The *Handbook* is subject to the approval of the Executive Vice Chancellor for Health Affairs. It is also subject to the Regents' *Rules and Regulations*. This *Handbook* implements the rules of governance and administrative procedures for the Health Science Center within the policies set forth by the Board of Regents.

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#### ***Catalog***

The *Catalog* of the Health Science Center is an official publication approved by the Executive Vice Chancellor for Health Affairs and the Board of Regents. The *Catalog* contains general information about the Health Science Center Schools and facilities, as well as information about:

1. the official calendar;
2. admission requirements;
3. tuition and fees;
4. residency requirements;
5. registration, grading, and other academic regulations;
6. degree and certificate programs and courses; and,
7. student services.

A new edition of the *Catalog* is issued each year. The *Catalog* is available online at [http://studentservices.uthscsa.edu/GI\\_catalog.aspx#top](http://studentservices.uthscsa.edu/GI_catalog.aspx#top).

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**Special  
Publications**

Special publications and documents, such as faculty handbooks, may be issued as needed for special purposes with the approval of the President.

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