

HEALTH SCIENCE CENTER HANDBOOK OF OPERATING PROCEDURES

Chapter 3	Faculty Policies and Procedures	Effective:	December 2004
Section 3.3	Faculty Recruitment Procedures	Revised:	June 2007
Policy 3.3.2	Faculty Classification and Compensation	Responsibility:	Vice President for Academic Administration

FACULTY CLASSIFICATION AND COMPENSATION

Overview

The Health Science Center is committed to a faculty classification and compensation program that will support the University's goals to achieve excellence by stimulating productivity and encouraging faculty to function effectively in each School.

All requests for initial full-time and part-time appointments are initiated by the department Chair at which time the potential faculty's member classification and initial salary are negotiated and determined to be appropriate and equitable for that particular School. The packet is submitted with the Chair's recommended classification and salary for subsequent approval by the appropriate Dean.

Appointments below the rank of Associate Professor are forwarded directly to the Vice President for Academic Administration and the President for approval.

Except in the case of appointments at less than 75 percent time, appointments at the rank of Associate Professor and Professor will be forwarded to the Health Science Center Promotion, Tenure and Appointments Committee (PTAC) for review. The recommendation of the PTAC is forwarded to the Vice President for Academic Administration and the President for approval.

Final approval of faculty appointment packets is granted by the Executive Vice Chancellor for Health Affairs and the Board of Regents.

Refer to Chapter 3, [Section 3.1.1](#) in the *Handbook of Operating Procedures* (HOP), "Academic Titles".
