

## HEALTH SCIENCE CENTER HANDBOOK OF OPERATING PROCEDURES

Chapter 5	Information Management & Services	Effective:	June 2000
Section 5.2	Systems and Network Operations	Revised:	December 2004
<b>Policy 5.2.9</b>	<b>Computer Networking Policies</b>	Responsibility:	Vice President and Chief Information Officer

# COMPUTER NETWORKING POLICIES

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## Policies

Computer networks are to be used consistent with the goal of facilitating the exchange of non-commercial information in support of the University's missions. The network environment at the Health Science Center is the responsibility of Systems and Network Operations (SNO). Therefore, all network connections, modifications, disconnections and installations at the University must be approved in advance by SNO. Installation of networking equipment, such as hubs or routers without authorization from SNO is prohibited.

Network bandwidth is a precious resource and must be used in a way that acknowledges the rights of all University faculty, staff and students using this resource. Implementation of high bandwidth applications are to be coordinated with SNO.

Networking "listening" or traffic monitoring is expressly prohibited unless explicitly authorized by SNO.

The external networks to which the Health Science Center is connected have their own regulations for legal and ethical use. University clients are expected to abide by these rules. Clients should request the network policies and procedures from the network's administrator prior to accessing the network.

Abuse of computer networking privileges may be subject to disciplinary action. It should be understood that this policy does not preclude enforcement under the laws and regulations of the State of Texas (*Texas Computer Crime Statute*, Section 1, Title 7, Chapter 33) and/or the United States of America.

For further information regarding these policies and services, refer to the SNO homepage <http://ims.uthscsa.edu/>, the *Handbook of Operating Procedures* (HOP), [Section 5.8.7](#), "Network Access Policy" or contact Customer Services at extension 7-2061.

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