

HEALTH SCIENCE CENTER HANDBOOK OF OPERATING PROCEDURES

Chapter 5	Information Management & Services	Effective:	November 2005
Section 5.7	Integrated Management Information Systems	Revised:	
Policy 5.7.3	Service Requests	Responsibility:	Vice President and Chief Information Officer

SERVICE REQUESTS

Procedures

Requests for services should be made on a [Remedy Service Request Form](#). Desktop Customer Services is responsible for directing the request to the appropriate Integrated Management Information Systems (IMIS) team.

Customers that have a software management agreement with IMIS should reference the associated sustainment guide which outlines the procedures for making a request for services.
