

**HEALTH SCIENCE CENTER HANDBOOK OF OPERATING PROCEDURES**

Chapter 6	Fiscal Policies and Procedures	Effective:	May 2000
Section 6.5	Payroll Services	Revised:	September 2008
<b>Policy 6.5.4</b>	<b>Payroll Reporting</b>	Responsibility:	Assistant Vice President for Business Affairs

## **PAYROLL REPORTING**

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### **Reporting**

After all payrolls are processed, payroll balances deductions and forwards payments for employee deductions and employer contributions and State matching money to the proper agencies, and reports all payroll transactions to the proper agencies and departments.

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