

HEALTH SCIENCE CENTER HANDBOOK OF OPERATING PROCEDURES

Chapter 6	Fiscal Policies and Procedures	Effective:	May 2000
Section 6.6	General Services	Revised:	December 2008
Policy 6.6.8	University Dining Services	Responsibility:	Assistant Vice President for Business Affairs

UNIVERSITY DINING SERVICES

Overview

The University Dining Services is a self-supporting auxiliary enterprise which sells food and drinks. It also provides related services, such as catering for students, faculty, and staff. The mission is to provide quality cash and catering services to the University community, to pay all costs incurred in providing these services, and to achieve and maintain a profit. University Dining Services at the University are provided through a contract with a commercial food service provider. Selection of the University food service contractor is handled through a competitive "Request for Proposal" (RFP) process, in accordance with [The University of Texas System Policy 130](#), "Vending Machine Contracts". As the RFP development, bid evaluation, and contractor selection processes occur, meaningful input from students and patrons will be solicited. The University's current food services contractor is ARAMARK, INC. The current contract term extends through May 31, 2017.

In addition to participating in the contractor selection/renewal process, student input will also be solicited during the term of the contract. This input will be in the form of periodic customer satisfaction surveys and possible meetings with student patrons to discuss University Dining Services' performance.

Information about the University Dining Services, including operating hours, catering information, and weekly menus, is available on the Health Science Center web page under General Services, University Dining at <http://www.uthscsa.campusdish.com>.

Cafeteria

The Health Science Center Dining Service, aka The Texas Star Cafe, located at ground level on the first floor by the Dental School building, serves a full-service breakfast and lunch. The Texas Star Cafe is open Monday through Friday from 7:00 a.m. to 2:00 p.m. Breakfast is served from 7:00 a.m. to 10:30 a.m. and lunch is served from 10:30 a.m. to 2:00 p.m. with a limited menu from 1:30 p.m. to 2:00 p.m. For information regarding The Texas Star Cafe, call 567-2727. For information regarding Catering, call 567-5916 or the Department of General Services at 567-5960.

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Catering Services

The University Dining Services provides a variety of catered events including breakfasts, luncheons, receptions, and parties. Catering services are offered to any Health Science Center group, or any group sponsored by a department or program. Before catering arrangements are made, a reservation for space must be made with the Office of Academic Space Allocation, Planning and Scheduling (ASAPS) in accordance with the *Handbook of Operating Procedures* (HOP), [Section 9.1.3](#), "Scheduling of Facilities". Arrangements for tables, chairs, equipment, and set-up needs are made with Housekeeping. Food service arrangements are to be made with the University Dining Services manager. Please visit our catering web site www.aramark-uthscsa.catertrax.com to make catering arrangements.

Subway

The University Dining Services operates a Subway Sandwich Shop in the Lecture Hall foyer. Normal hours of operation are Monday through Friday from 8:00 a.m. to 3:00 p.m. During the months of June through August, Subway is open Monday through Friday from 8:00 a.m. to 2:00 p.m. The hours of operation are available at <http://www.uthscsa.campusdish.com>. For information regarding Subway, call 567-2867. For information regarding Catering, call 567-5916 or the Department of General Services at 567-5960.

Java City/Freshens

The University Dining Services operates a gourmet coffee and fruit smoothie bar on the third floor, Lecture Hall foyer. Normal hours are Monday through Thursday from 7:30 a.m. to 3:00 p.m., and Friday from 7:30 a.m. to 2:00 p.m. During the months of June through August, Java City/Freshens is open Monday through Friday from 8:00 a.m. to 2:00 p.m. For information regarding JavaCity/Freshens, call 562-5282 or the Department of General Services at 567-5960.
