



October 30, 2006

MEMORANDUM

TO: All Faculty and Staff

FROM: Brett L. Morris, Assistant Vice President for Human Resources and
Michael Charlton, Assistant Vice President for Risk Management & Safety

SUBJECT: WCI Function Moves to Environmental Health & Safety Department
(OHR 2007-012)

We are pleased to announce that the Workers' Compensation Program administration will move to the safety office on November 1. Mr. James Borrego will take over on that date as the Health Science Center's WCI Program Coordinator.

Mr. Borrego will be available to help you with all the WCI questions and forms that the Office of Human Resources has handled till now. We believe that the Environmental Health and Safety Department provides a perfect fit for WCI issues. Our goal is to make sure we learn from the experience if one of our employees is injured at work. Mr. Borrego's experience will be a big asset in our ongoing effort to keep all employees safe.

Mr. Borrego has administered benefits and WCI programs before. He also has experience developing and maintaining risk management programs. Please join us in welcoming him to our campus. His contact information is listed below.

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Location: Medical School, Room 1.343T

OHR 2007-012