



July 27, 2007

MEMORANDUM

TO: Faculty and Staff

FROM: Brett L. Morris
Assistant Vice President for Human Resources

SUBJECT: UT Retirement Manager
(OHR 2007-042)

If you supervise employees who don't have email access, could you please print a copy of this memo for them or post a copy where they will see it? Thank you.

This is to notify you that the servers for UT Retirement Manager will be undergoing an additional upgrade on Saturday July 28 and Sunday July 29. During this time, access to UT Retirement Manager will be unavailable.

The U.T. System Office of Employee Benefits regrets any inconvenience this server maintenance might create. If you have any questions, please call me at 567-2600. Thank you.

OHR 2006-042