

GUIDELINES FOR ADMISSION BY TRANSFER

The purpose of the transfer at the University of Texas Health Science Center at San Antonio Dental School (UTHSCSA-DS) is to provide the opportunity of placement in this institution for highly qualified students from other institutions who have a definite need for location in this institution. The number of positions available is limited to any unfilled spaces within a class.

DEADLINE

All documentation must be received in the Registrar's Office NO LATER THAN JANUARY 1 of the year of desired entry. Applicants lacking any information or Documentation on that date will not be considered for admission.

REQUIRED DOCUMENTATION FOR CONSIDERATION OF APPLICANTS ENROLLED IN DENTAL SCHOOLS ACCREDITED BY THE AMERICAN DENTAL ASSOCIATION

1. Completed Application form.
2. Official transcripts of course work and grades, directly from all post secondary academic institutions attended.
3. Official Dental School transcript.
4. Dental Admissions Test scores.
5. National Board of Dental Examiners Part I scores for all applicants seeking placement at the junior level.
6. Letters from the Dean and the associate Dean for Student Affairs, or equivalent officers, of the Dental School the applicant has attended. The letters must verify:
 - a. That the student is in good standing.
 - b. The student's Class Rank (on a yearly basis if possible).
 - c. Whether the student has ever been on academic or disciplinary probation.

The curriculum must be compatible with that of UTHSCSA-DS.

PROCESS

The Transfer Subcommittee will review all acceptable applications. Only the most outstanding applicants will be invited for interviews with members of the Admissions Committee. The number of applicants interviewed will be limited by the quality of the applicants and by the number of positions available. Applicants will be responsible for their own expenses for the interviews. A short bench examination may be administered at this time. A fee will be charged for this examination. It will include charges for faculty time, facilities, equipment use, instrument rental, and required books and manuals.

The Admissions Committee will recommend, to the Dean, the admissions of Transfer Students. Accepted students will be placed into a class in the regular curriculum, at a level designated by the Associate Dean for Academic Affairs with the recommendation of the Admissions Committee. A minimum of two years will be completed at UTHSCSA-DS. No plans for admission or reporting to the UTHSCSA-DS should be made until OFFICIAL WRITTEN NOTICE OF ACCEPTANCE has been received. The total number of out-of-state students will be limited to less than 10% of the possible enrollment per class (as set forth by the Texas State Legislature).

Upon satisfactory completion of the prescribed course of study, the student will be awarded the Doctor of Dental Surgery degree.

All documents and correspondence must be mailed to:

Registrar's Office-Dental Transfer Program
UTHSCSA
7703 Floyd Curl Drive
San Antonio, TX 78229-3900