

APPLICATION FOR APPOINTMENT, PROMOTION, AND/OR TENURE CHECKLIST/CONTENTS

This page is required as is sequential page numbering of the entire appointment/promotion/tenure packet.

CANDIDATE/FACULTY NAME: _____ DEPARTMENT: _____

REQUEST: _____

(e.g., Initial Appt; Promotion; Tenure; or Other [Specify: Track change, % Time Change, Emeritus])

RECOMMENDED ACADEMIC RANK: _____

AREAS OF STRENGTH SPECIFIED ON FA-1(Research, Service, Teaching): Tenure (Specify 2): _____

Non-tenure (Specify 1): _____

	<u>Page Numbers</u>
1. Checklist/Contents Page	_____
2. Biographical Data Sheet (new appointments only)	_____
3. Form FA-1	_____
4. Curriculum Vitae (eCV required)	
I. General Information	
a. Biographical Data	_____
b. Education	_____
c. Postgraduate Training	_____
d. Academic Appointments	_____
e. Other Employment	_____
f. Certification and Licensure	_____
g. Honors & Awards	_____
II. Teaching	_____
a. Classroom/Laboratory	_____
b. Clinical Teaching	_____
c. Instructional Development	_____
d. Direction/Supervision of Theses, etc.	_____
III. Research	_____
a. Bibliography	_____
b. Areas of Research Interest	_____
c. Current Projects	_____
d. Research Support	_____
IV. Service	_____
a. Professional Affiliations	_____
b. Patient Service	_____
c. Committees	_____
d. Administrative Responsibilities	_____
V. Other Pertinent Information	_____
5. Letter from the Department Chair and/or Dean	_____
6. Recommendation from the Departmental/School Promotion, Tenure, and Appointments Committee	_____
7. List of Individuals Submitting Letters of Support and/or Reference	_____
I. Outside Reference Letters	_____
II. Letters from UTHSCSA colleagues	_____
III. Letters from Students/Fellows/Residents	_____
8. Other Pertinent Materials (student evaluations, citations, etc.)	_____

If any of the listed items are not pertinent to the application, please write 'not applicable' or 'NA'.