

PRACTICE AND ENGAGEMENT POLICIES

General Office Policies

1. Practice opportunities may be identified by individual faculty, the Vice Dean of Practice and Engagement or by the Dean. All faculty practice opportunities are brought to the Vice Dean of Practice and Engagement. The Vice Dean will begin the process of developing a contract or memorandum of agreement. Faculty availability is confirmed with the Associate Deans of Undergraduate and Graduate studies. If faculty are working at 100% of their teaching effort, additional compensation may be available for work done with the outside agency or other university department or school.
2. Credentialing begins at the time of official university hire when an advanced practice registered nurse (APRN) chooses to participate in practice. **APRNs may not practice under any circumstances as a member of the UT Health School of Nursing Faculty practice until the credentialing process is complete.** The OPE will work with APRNs to complete the credentialing packet and submit to the SOM for final approval.
3. All APRNs are expected to complete electronic health record training (EHR) and become proficient with charting patient encounters in the same.
4. All APRNs and faculty practicing outside of the university are expected to adhere to all of the University's Compliance requirements.
5. Billing is processed through the UT Medicine billing department. APRNs are expected to complete training on billing and coding.
6. When practice related funding opportunities are identified, they are brought to the attention of the Vice Dean of Practice and Engagement for exploration and discussion. It is the Vice Dean's responsibility to ensure that all of the legal contracts are completed prior to start of work. Grant funding, federal and state contracts will be processed through the Office of Sponsored Programs with funds released to the SoN OPE.
7. Compensation for all faculty within the plan follows the XYZ compensation plan. If, however, faculty are working above the required academic workload, they may be compensated their hourly wage for time worked in faculty practice settings. Under certain circumstances, this compensation may exceed the faculty member's hourly wage.