

**Timeline for GSBS Degree Conferral on August 23, 2019**  
**For Dissertations & Theses**

**1 month prior to defense**

Submit dissertation/thesis to the Supervising Professor.

**2 weeks prior to defense**

Submit dissertation/thesis to the Research Supervisory Committee.

**\*1 week prior to defense**

Submit the following to Amber Yucker in the Graduate Dean's Office:

1. Signed "Request for Final Oral Exam" Form 40
2. One copy of your abstract, vita and CV

**\*Failure to submit the form with the requisite 1-week notice will result in the rescheduling of the defense.**

**July 5, 2019**

Last day to submit initial dissertation/thesis in ProQuest.

**July 19, 2019**

Last day to defend for August 2019 degree conferral.

**August 2, 2019**

Last day to submit the following:

1. The signed "Report on Final Oral" (Form 43/Form 41)
2. The signed Approval Page (with original signatures)

*Submit forms to Amber Yucker in the Graduate Dean's Office for approval by the Dean.*

3. Submit the final approved electronic version of your dissertation/thesis in ProQuest.

**August 9, 2019**

The Graduate Faculty Council (GFC) votes to approve degree.

**August 23, 2019**

GSBS Degree Conferral Date  
(No Commencement Ceremony)