

**Timeline for GSBS Degree Conferral on August 23, 2019**

**For In Absentia**

***Students eligible for In Absentia must enroll in INTD 1000***

**1 month prior to  
defense**

Submit dissertation/thesis to the Supervising Professor.

**2 weeks prior to  
defense**

Submit dissertation/thesis to the Research Supervisory Committee.

**\*1 week prior to  
defense**

Submit the following to Amber Yucker in the Graduate Dean's Office:

1. Signed "Request for Final Oral Exam" Form 40
2. One copy of your abstract, vita and CV

***\*Failure to submit the form with the requisite 1-week notice will result in the rescheduling of the defense.***

**May 24 - June 7, 2019**

**To be eligible for In Absentia, the defense must occur within these dates.**

**July 5, 2019**

Last day to submit initial dissertation/thesis in ProQuest.

**August 2, 2019**

Last day to submit the following:

1. The signed "Report on Final Oral" (Form 43/Form 41)
2. The signed Approval Page (with original signatures)

*Submit forms to Amber Yucker in the Graduate Dean's Office for approval by the Dean.*

3. Submit the final approved electronic version of your dissertation/thesis in ProQuest.

**August 9, 2019**

The Graduate Faculty Council (GFC) votes to approve degree.

**August 23, 2019**

GSBS Degree Conferral Date  
(No Commencement Ceremony)