Guidance for Policy Committee

"Description of the PEC (Program Evaluation Committee)"

Reference—UTHSCSA PEC and APE descriptions (GME policy 3.5)

1) Membership should be defined (by position or name or both)
2) Frequency of meetings should be defined.
3) Responsibilities of the committee should be listed. These can either be inserted or directly referred to out of the UTHSCSA policy (maybe even verbatim).
4) A description of the Annual Program Evaluation and its development should be at least briefly referenced.
5) The Program Evaluation Committee documentation products (see end of UT PEC policy) should be listed and referred to.