

**Timeline for GSBS Degree Conferral on February 21, 2020**  
**For Dissertations & Theses**

<b>1 month prior to defense</b>	Submit dissertation/thesis to the Supervising Professor.
<b>2 weeks prior to defense</b>	Submit dissertation/thesis to the Research Supervisory Committee.
<b>*1 week prior to defense</b>	Submit the following to Amber Yucker in the Graduate Dean's Office: 1. Signed "Request for Final Oral Exam" Form 40 2. One copy of your abstract, vita and CV

***\*Failure to submit the form with the requisite 1-week notice will result in the rescheduling of the defense.***

<b>January 17, 2020</b>	Last day to submit initial dissertation/thesis in ProQuest.
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<b>January 24, 2020</b>	Last day to defend for February 2020 degree conferral.
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<b>February 7, 2020</b>	Last day to submit the following: 1. The signed "Report on Final Oral" (Form 43/Form 41) 2. The signed Approval Page (with original signatures) <i>Submit forms to Amber Yucker in the Graduate Dean's Office for approval by the Dean.</i> 3. Submit the final approved electronic version of your dissertation/thesis in ProQuest.
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<b>February 14, 2020</b>	The Graduate Faculty Council (GFC) votes to approve degree.
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<b>February 28, 2020</b>	GSBS Degree Conferral Date (No Commencement Ceremony)
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