# Timeline for GSBS Degree Conferral on February 25, 2022

## For In Absentia

*Students eligible for In Absentia must enroll in INTD 1000*

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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| November 22 – December 17, 2021 | To be eligible for In Absentia, the defense must occur within these dates.  
*Final committee-approved version of dissertation/thesis must be submitted to ProQuest within 2 weeks following defense date.* |
| February 4, 2022      | Last day to submit the following:  
1. The signed “Report on Final Oral” (Form 43/Form 41)  
2. The signed Approval Page (with original signatures)  
3. Submit Final Upload into TurnItIn  
4. Submit Final approved version of dissertation/thesis to ProQuest  
*Submit forms to Amber Yuker in the Graduate Dean’s Office for approval by the Dean.* |
| February 11, 2022     | The Graduate Faculty Council (GFC) votes to approve degree.                                      |
| February 25, 2022     | GSBS Degree Conferral Date  
(No Commencement Ceremony) |

<table>
<thead>
<tr>
<th>Stage</th>
<th>Description</th>
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<tbody>
<tr>
<td><strong>1 month prior to defense</strong></td>
<td>Upload initial draft of dissertation/thesis to TurnItIn. Submit dissertation/thesis with initial TurnItIn report to the Supervising Professor.</td>
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<tr>
<td><strong>2 weeks prior to defense</strong></td>
<td>Submit dissertation/thesis to the Research Supervisory Committee.</td>
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| **1 week prior to defense**                | The following should be completed 1 week prior to defense:  
1. Request for Final Oral Exam in IMPACT  
   *This form should be completely signed by all approvers 1 week before the defense date.*  
2. Upload abstract, vita and CV with above form in IMPACT  
*Failure to have a completed form within 1-week will result in the rescheduling of the defense.* |

*Final committee-approved version of dissertation/thesis must be submitted to ProQuest within 2 weeks following defense date.*