## Timeline for GSBS Degree Conferral on February 28, 2020

### For In Absentia

*Students eligible for In Absentia must enroll in INTD 1000*

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>November 25 – December 13, 2019</td>
<td>To be eligible for In Absentia, the defense must occur within these dates.</td>
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<tr>
<td>January 10, 2020</td>
<td>Last day to submit initial dissertation/thesis in ProQuest.</td>
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| February 7, 2020       | Last day to submit the following:  
1. The signed “Report on Final Oral” (Form 43/Form 41)  
2. The signed Approval Page (with original signatures)  
3. Final approved version of dissertation/thesis to ProQuest  
*Submit forms to Amber Yuker in the Graduate Dean’s Office for approval by the Dean.* |
| February 14, 2020      | The Graduate Faculty Council (GFC) votes to approve degree.                          |
| February 28, 2020      | GSBS Degree Conferral Date  
(No Commencement Ceremony)  |

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1 month prior to defense: Submit dissertation/thesis to the Supervising Professor.

2 weeks prior to defense: Submit dissertation/thesis to the Research Supervisory Committee.

*1 week prior to defense:* Submit the following to Amber Yuker in the Graduate Dean’s Office:
1. Signed “Request for Final Oral Exam” Form 40
2. One copy of your abstract, vita and CV

*Failure to submit the form within 1-week will result in the rescheduling of the defense.*