

Matriculation Checklist

Students admitted into a School of Health Professions program must complete the following matriculation requirements and clear holds by **March 31, 2020** to be eligible to register.



CRIMINAL BACKGROUND CHECK

- ☐ Acceptance is contingent upon completing and passing a background check. Students should be advised that persons with certain types of criminal convictions may not be eligible for state licensure and/or national registry or certification. Concerned students should check with the respective department for further clarification. To complete the background check, go to mycb.castlebranch.com. In the "Place Order" field, enter the following code: TS83

DRUG TEST

- ☐ UT Health San Antonio is committed to providing a safe workplace for all employees, students, and patients. Accordingly, the School of Health Professions requires that all health professions students have a negative urine drug screen. All students will be required to provide a drug screening prior to matriculation and at other times, as deemed necessary by the School or its clinical sites. All screenings are completed at the student's expense. To complete the background check, go to mycb.castlebranch.com. In the "Place Order" field, enter the following code: TS83

HEALTH INSURANCE

- ☐ [The UT System Board of Regents requires that you maintain a valid major medical insurance policy](#) while you are a registered student at the UT Health San Antonio. If you do not have your own policy, you will be automatically enrolled in a group plan selected by UT System. The premiums and rates vary by semester. Please contact [Student Life](#) for more information on insurance requirements.

IMMUNIZATIONS

- ☐ Admitted students must have their health providers confirm they have received appropriate immunizations before enrolling in classes at UT Health San Antonio. Students are required to maintain immunizations throughout the duration of the program. During the matriculation process, admitted students will receive an email to create a Sentry MD account. Immunization records may be uploaded via email to UTHSA@SentryMD.com or through the Secure Student Uploader at: <https://mysentrymd.com/sentrymd.html#/upload/71>. Processing can take one to two business days. Please call Sentry MD at (800) 633-4345 if you have [additional questions](#).

TRANSCRIPTS

- ☐ Accepted students must [submit official transcripts](#) from every college or university attended to:
UT Health San Antonio
Office of the University Registrar
7703 Floyd Curl Drive, MC 7702
San Antonio, TX 78229
registrars@uthscsa.edu
- ☐ CAS applicants must also submit all transcripts to the University Registrar to complete the matriculation process.