**Timeline for GSBS Degree Conferral on May 20, 2022**

**For Manuscripts**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tr>
<td><strong>April 22, 2022</strong></td>
<td>Last day to defend for May 2022 degree conferral.</td>
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| **May 6, 2022**        | Last day to submit the following:  
1. The signed “Report on Final Oral” (Form 41)  
2. Supervising Professor’s Cover Letter  
3. Manuscript Approval Form  
4. Journal Dated Submission Notice  
5. Copy of Manuscript  

*Submit forms to Amber Yuker in the Graduate Dean’s Office for approval by the Dean.* |
| **May 13, 2022**       | The Graduate Faculty Council (GFC) votes to approve degree.                                                                                         |
| **May 20, 2022**       | GSBS Degree Conferral Date                                                                                                                        |

**1 week prior to defense**

The following should be completed 1 week prior to defense:

1. Request for Final Oral Exam in IMPACT  
   *This form should be completely signed by all approvers 1 week before the defense date.*  
2. Upload abstract, vita and CV with above form in IMPACT

**Failure to have a completed form within 1-week will result in the rescheduling of the defense.**