**RSS Activity Application for Continuing Medical Education**

**UT Health San Antonio - Office of CME**

7703 Floyd Curl Drive, MSC 7980

San Antonio, Texas 78229

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* Beginning June 2021 – RSS Activity Applications are valid for two academic years
* Please submit one copy of this Activity Application **at least 14 days in advance of event or at the beginning of planning the event**. Processing will usually be completed in a shorter timeline, but cannot be guaranteed.
* **Completed Activity Application along with required attachments should be submitted via email to Melissa Craig /** **craigm@uthscsa.edu** **.**
* Payment of CME fees may be made by:
* Credit card (American Express/Discover/ MasterCard/Visa)
* Interdepartmental transfer
* Check made payable to the**Office of CME** and mailed to the address above
1. **Organization Information**

|  |  |
| --- | --- |
| **Name of Dept/Division** |  |
| **RSS Chair** |  |
| Planning Members |  |
| E-Mail Address |  |
| Telephone Number |  |
| **Finance Director/Business Administrator** |  |
| E-Mail Address |  |
| **RSS Activity Coordinator** |  |
| E-Mail Address |  |
| Telephone Number |  |

1. **Activity Information**

|  |  |
| --- | --- |
| **RSS Activity Title** |  |
| **Beginning Date of RSS Series** (mm/dd/yyyy) |  |
| **End Date of RSS Series** (mm/dd/yyyy) |  |
| **Start Time**  |  |
| **End Time** |  |
| **Day of the Week** |  |
| **Frequency** | **\_\_** Daily \_\_\_ Quarterly**\_\_** Weekly \_\_\_ Other (please specify)**\_\_** Monthly \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Activity Location**  |  |
| **Activity Type** |  **\_\_** Grand Rounds **\_\_** M&M  **\_\_** Lecture Series **\_\_** Case Conference   **\_\_** Journal-based **\_\_** Tumor Board |
| **Target Audience**(MD, DO, RN, PharmD, etc) |  |
| **Expected Number of Participants** |  |
| **Educational Format**(select all that apply) | **\_\_** Lecture **\_\_** Case Based Discussion**\_\_** Panel  Simulation Skill Based Training **\_\_** Small Group Discussion**\_\_** Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **Brief Description of Course Content**Please consider when planning your activity:* topics on diversity, inclusion and equity
* diversity among your speakers
 |  |
| **State the Educational Need**  |  |
| **What are the professional practice gaps to be addressed?** |  |
| **What evidence do you have to support these gaps?** | **\_\_** Survey data from stakeholders, target audience members, content experts, etc.**\_\_** Input from stakeholders such as healthcare professionals, managers, or content experts**\_\_** Evidence from quality studies and/or performance improvement activities to identify opportunities for improvements**\_\_** Evaluation data from previous education activities**\_\_** Trends in literature, law and health care**\_\_** Direct observation**\_\_** Other – Describe: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Is it a gap in the healthcare professionals’ knowledge, competence, or performance?**(select all that apply) | **\_\_** Knowledge**\_\_** Competence (skills)**\_\_** Performance |
| **Based on the need/gaps the activity is addressing, what is the activity designed to change?** (select all that apply) | **\_\_** Competence**\_\_** Performance**\_\_** Patient Outcomes |
| **Upon completion of this course, learners will be able to:**(learning objectives)  |  |
| **Maintenance of Certification II** | **Will this activity provide Maintenance of Certification II (MOC II)?** If so, an additional CME administrative fee will be assessed.**\_\_**Yes **\_\_** No  |
| **Ethics Credit** | **Will this activity include content related to ethics (check one)?****\_\_** Yes *(Please provide presentation to Office of CME at least two weeks prior to start of activity for review/approval by a UT Health SA ethicist)* **\_\_** No |
| **Pain Management and the Prescription of Opioids** | **Will this activity include any of the following topics related to Pain Management and the Prescription of Opioids?****• best practices, alternative treatment options, and multi-modal approaches to pain management** that may include physical therapy, psychotherapy, and other treatments;**• safe and effective pain management related to the prescription of opioids and other controlled substances, including education regarding:**- standards of care;- identification of drug-seeking behavior in patients; and- effectively communicating with patients regarding the prescription of an opioid or other controlled substances; and**• prescribing and monitoring of controlled substances.****\_\_** Yes **\_\_** No |
| **CME administrative fee** (select # of sessions per year) | **\_\_** **1-12** sessions / $1,000.00 annual fee per year**\_\_** **13-24** sessions / $1,500.00 annual fee per year**\_\_** **25-36** sessions / $2,000.00 annual fee per year**\_\_** **37-52** sessions / $2,500.00 annual fee per year |
| **Documents to attach and email along with the Activity Application** | **Please attach:*** **Marketing Material (flyer/brochure)**
* **Schedule of dates for your activity**
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