

TITLE: HOUSE STAFF SAFE RIDE HOME PROGRAM

PURPOSE: To define the University Health System (Health System) Safe Ride Home Program for House Staff, the terms under which House Staff are eligible and administration of the program. This is a new policy [Key Words: Taxi Voucher, Uber, Lyft, Ride Share]

POLICY STATEMENT:

The Health System provides an opportunity for House Staff to safely get home and come back to work when too tired to safely drive home after a shift at University Health System.

POLICY ELABORATION:

I. DEFINITIONS

- A. House Staff** – a physician, dentist, or podiatrist participating in an accredited graduate-training program whose practice requires supervision.
- B. Program Administrator** – the person appointed to administer the Safe Ride Home Program.
- C. Rideshare** – Participation in an agreement in which a passenger travels in an approved private vehicle driven by its owner, for a fee, especially as arranged by means of a website or app. Examples of Rideshare include, but are not limited to, Uber and Lyft.
- D. Taxi Voucher** – Voucher offered by University Health System that allows the House Staff to go home and come back through a Taxi.
- E. University Health System** – Encompasses the Hospital and ambulatory clinics.

II. PROGRAM ELIGIBILITY

- A.** House Staff are eligible for the Safe Ride Home Program upon completing all Health System requirements and entering into an Active Training Agreement.
- B.** House Staff are eligible to use the Safe Ride Home Program after working a shift at the Health System and identifying that driving home may pose a safety risk to self or others.
- C.** House Staff on a continuous leave of absence are not eligible for the Safe Ride Home Program until returning to full time status.
- D.** The Safe Ride Home Program may only be used to travel to the individual House Staff's place of residence and directly back to the Health System.

III. PROGRAM ADMINISTRATION

- A.** The House Staff may use the Taxi Voucher option by calling 210-358-4000 and ask to be transferred to Protective Services who will deliver two Taxi Vouchers, one to go home and one to return to the Health System.
- B.** The House Staff may use the Rideshare option and then submit receipts to the program administrator for reimbursement consideration. Any tip associated to the rideshare option is not subject to reimbursement eligibility by Professional Staff Services. All receipts must be submitted to Professional Staff Services no later than 45 days after the Rideshare option was exercised.
- C.** Validated misuse of the Safe Ride Home Program may result in future ineligibility.

IV. PROGRAM OVERSIGHT

- A.** The administrator of the Safe Ride Home Program shall be the Executive Director of Professional Staff Services or designee.

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- B. All information presented to the program administrator may be used for the intended purpose of determining reimbursement, verification, tracking/trending, and/or reporting.
- C. Exceptions to the Safe Ride Home Program may only be granted by the Health System President/Chief Executive Officer or designee.

REFERENCES/BIBLIOGRAPHY:

Uber
Lyft

OFFICE OF PRIMARY RESPONSIBILITY: Professional Staff Services