STVHCS Research and Development Committee Institutional Update

Instructions: This institutional project update form should only be used for studies that no longer require annual continuing review by the R&D Committee (exempt studies, expedited studies that do not require continuing review by the IRB, or studies that are required to submit a progress report to the IRB).

Submit this form through IRBNet. An acknowledgement will be received through IRBNet after administrative review.

This form should only be used to submit institutional updates. Please complete and submit an amendment/modification request form to submit proposed changes to the research or an inactivation form to close the study.

1. Project and Investigator Information

Project Number	Click or tap here to enter text.
VA Facility	Click or tap here to enter text.
Title of Project	Click or tap here to enter text.
Principal Investigator	Click or tap here to enter text.
PI Email	Click or tap here to enter text.
PI Telephone	Click or tap here to enter text.
Name of Point of Contact other than PI:	Click or tap here to enter text.
POC Email	Click or tap here to enter text.
POC Telephone	Click or tap here to enter text.

2. Project Team Members

Have there been changes to study personnel?

☐ No, Personnel on VA-Project Cover Sheet are current

☐ Yes, Submit a revised VA-Project Cover Sheet with this package

Each PI and any investigator(s) must create an Annual Disclosure in IRBNet under the "My COI" page.

Note: Personnel on VA-Project Cover Sheet will be used to verify VA Research Privileges.

3. Updates Since last Report

Please provide responses to the following questions.

1. Please indicate the total number of participants, records/charts reviewed, or specimens received to date:

   ☐ Number of Veteran Participants or Veteran Records/Specimens

   ☐ Number of Non-Veteran Participants or Non-Veteran Records/Specimens

   ☐ Other

   ☐ N/A

2. Is/was this project funded by any source?

   ☐ No.

   ☐ Yes.

   If yes, please provide funding source & grant or funding #:

   ☐ Check if no cost extension

3. Since the last review, have there been any budget changes or changes in requirements for space, personnel, equipment, or supplies that may impact the STVHCS?

   ☐ No.

   ☐ Yes.

   If yes, please explain: