

Research Training Library Introduction

Krista Kilpadi, MD, PhD, CCRP
Office of Clinical Research



OIRB

Office of the Vice President for Research
UT Health Science Center
SAN ANTONIO

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Office of the Vice President for Research - Research Administration

Office of the Institutional Review Board

New Clinical Trial Submission Process - Learn More!

New Study **Progress Report / Inactivate / Project Update**

Amendment **Personnel Change**

Informed Consent Short Form **Prompt Report**

Emergency Use **Exception**

Agreement **All Forms**

Quick Links

- OIRB Terms (Glossary)
- FAQs
- Meeting Dates 2019-2020
- Listing of all IRB Forms A-Z
- Submit a Study
- Review Form
- Assurance Letter

How Are We Doing?
Fill out the Feedback Survey

OIRB Concierge Services

IRB Support & Regulatory Guidance

Upcoming Dates:

Date	Time	Location
Dec 18, 2019	9a-12p	
Jan 7, 2020	9a-12p	
Jan 15, 2020	9a-12p	
Jan 22, 2020	9a-12p	
Jan 29, 2020	9a-12p	
Feb 5, 2020	9a-12p	
Feb 12, 2020	9a-12p	
Feb 19, 2020	9a-12p	

Learn more about Concierge Service

AAHRPP
Full Accredited since 2009

AAHRPP Accredited since 2009

Forums

IRB/OCR Forum
January 18, 2020
Time: 3:00 - 4:00 pm
Location: 4.409L

Topic: Prompt Reporting to UTHSA IRB or an External IRB

View Past Forums!

Revised Common Rule Now in Effect

Common Rule Changes **Learn More!**

Click here to find a summary of changes that may affect local research. Forms and policies have

Phone: 210-567-8250
Submissions to the IRB: IRBMail@uthscsa.edu
Questions & Comments: IRB@uthscsa.edu

Office Location:
Greer North Campus
Research Administration Building, Rm. 2.302

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Office of Clinical Research

New Clinical Trial Submission Process - Learn More!

Training Requirements **Personnel Changes**

External IRB - **External IRB -**

Clinical Trials Placement

Try Sponsor's CRO's and External Investigators. Contact us as you look to place your clinical trial.

How Are We Doing?
Fill out the Feedback Survey

OCR Concierge Services

OCR Support & Institutional Guidance

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View Past Forums!

Join the IRB/OCR Email List

Sign up for our email list so you will always know when our next concierge service and forum presentation will be!

CTO

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Office of the Vice President for Research - Research Administration

Clinical Trials Office

Welcome to the Clinical Trials Office, part of Research Administration.

COVID Research Frequently Asked Questions **COVID Screening Questionnaire**

SOP home visits **Forum Slides**

Clinical trials must be reviewed and cleared by the Clinical Trials Office (CTO) before the research application can be submitted to the IRB or OCR.

CTO pre-review is not applicable to human subjects research that does not meet the definition of a clinical trial. CTO full review applies to all studies in which patients are being compensated and/or a study has been identified as having a potential billing risk.

Clinical Trial Protocol Template Form **Clinical Trials Portal**

Use the template form for investigator initiated clinical trials. [Click here to visit the Clinical Trials Portal.](#)

Learn more: **FAQs** **Forums** **NIH Definition**

Clinical Trial Approval Process

Use the Clinical Trial Approval Process diagram below to guide you on which office you should submit to first.

```
graph TD
    A[New Clinical Trial] --> B[IRB/OCR]
    A --> C[CTO]
    B --> D[IRB/OCR Review]
    D --> E[IRB/OCR Approval]
    E --> F[IRB/OCR Submission]
    C --> G[CTO Review]
    G --> H[CTO Approval]
    H --> I[CTO Submission]
    F --> J[Clinical Trial Approval]
    I --> J
```

Navigating the Research Lifecycle

Office of the Vice President for Research

The Office of the Vice President for Research provides resources and services to support researchers throughout the "lifecycle" of the research. Our aim is to foster a research culture that drives innovation, collaboration and recognition of our researchers.

[Where do I start? »](#)

[COVID Related Information »](#)

[Frequently Asked Questions »](#)



OIRB

OCR

CTO





Refine ☯



Animal Research: Self-Service Training and Aids

Information and tools to help you manage your animal research projects, whether you are a new investigator starting your first study or an experienced...



Self-paced
FREE



Human Research: Required Training

If you are new to research at UT Health SA or have been asked to complete required training for human subjects research you will find the information you...



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<https://ce.uthscsa.edu/browse/research>



Human Research: Required Training

Started May 24, 2021

ENROLL

If you are new to research at UT Health SA or have been asked to complete required training for human subjects research you will find the information you need here.

Topics include:

- Human subjects protection training (CITI Program)
- Good Clinical Practice
- Conflict of Interest
- Shipping Biological Materials and Dry Ice

In Progress

Completed

Not Completed

PDF Transcript

Courses



Catalog Information for Instructors

Started September 26, 2017, Self-paced

All about Canvas Catalog by Instructure - how to create course listings and offer courses on Canvas CE.



[Go To Course](#)



Human Research: Required Training










Started May 24, 2021, Self-paced



If you are new to research at UT Health SA or have been asked to complete required training for human subjects research you will find the information you need here.



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Training for Research Coordinators, Assistants, and Nurses

Study Coordinators,
Study Nurses,
Study Assistants

Click to access training that you may be required to take if you are a research coordinator, assistant, or nurse.

You can [submit documentation of alternative training](#), and you may choose to [store your training certificates in this system](#) if you wish.

[◀ Previous](#)

[Next ▶](#)

Research Coordinator, Research Assistant, and Research Nurse Training

Research Coordinator, Research Assistant, and Research Nurse Training

Click on the headings below that apply to your research to see what training you will need to complete, or to find more information about required training.

All Research Coordinators, Research Assistants, and Research Nurses

Human Subjects Protection Training

Required every 3 years for all persons engaged in human subjects research

CITI Training

Click to complete this training at the [University of Miami's Collaborative Institutional Training Initiative \(CITI\) program](#).

Further information:

- [How to create a CITI Program Account](#), including selecting initial courses
- [How to manage your CITI Program Account](#), including how to:
 - Add/remove courses
 - Add/remove institutions


Group

Help

Collaborations

+ Folder

 Upload

► 1 OCR Training

► 2 Research Scope of Practic

► 4 Other Training

► 5 Certificates



Date Created

Monday

Date Modified

Modified By

Size

—



2 Research Scope of Practice

Monday

—

3 CTO Training

Monday

•••

4 Other Training

Monday

●●

5 Certificates

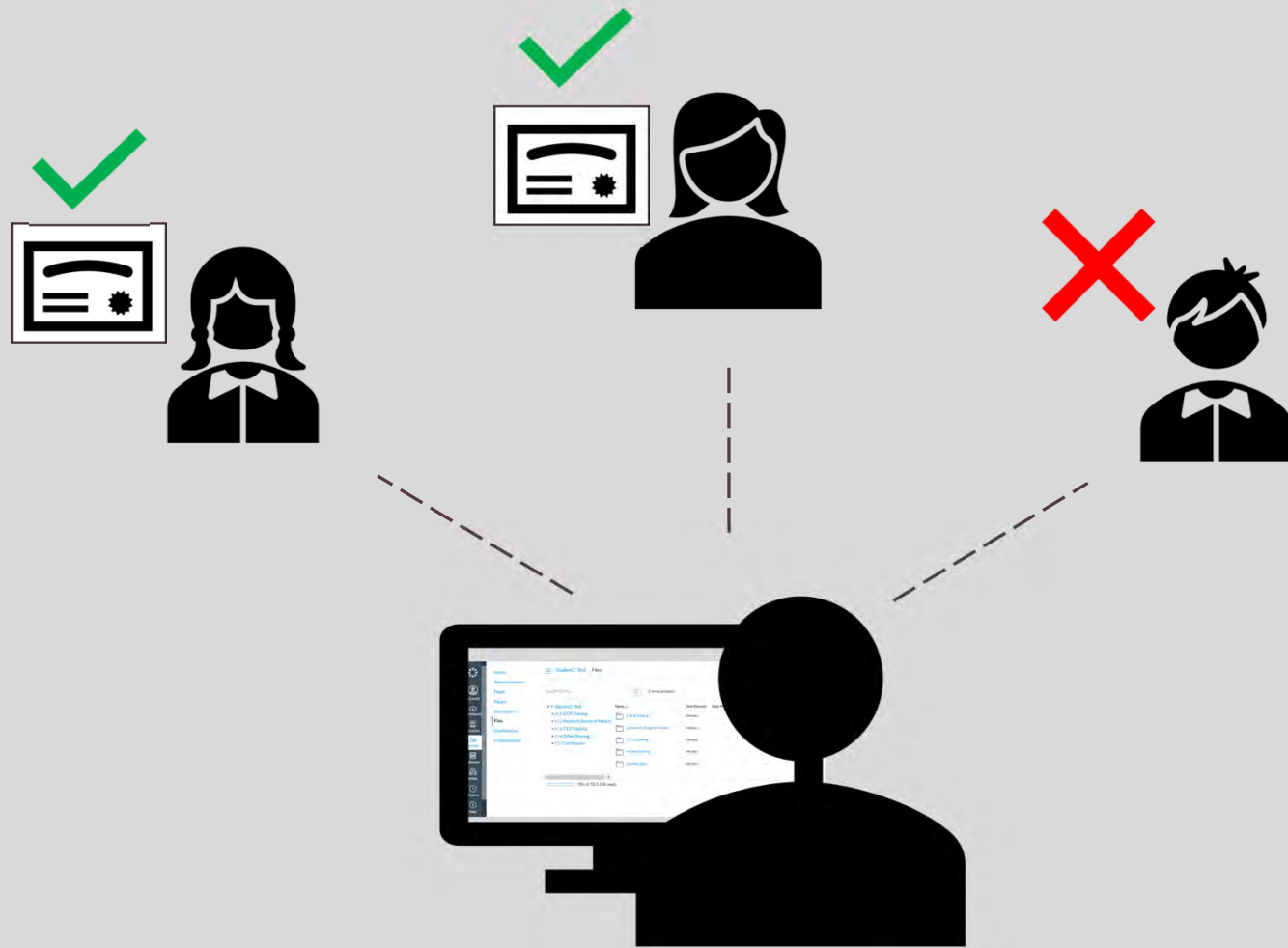
Monday

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All My Files



Study Team Administrator

Human Research: Required Training

Welcome to the **Human Research: Required Training** course. This course is intended to help you identify and find the training that is required for you based on your research protocol and research role.

Start by clicking the button that corresponds to your role in your research project. If you are not sure which button to click, or can't find the training you need, you can choose "List of All Required Training."

Principal Investigators

Subinvestigators,
Co-Investigators

Study Coordinators,
Study Nurses,
Study Assistants

Students

IRB Members

List of All Required
Training

The research administration office staff will document their verification of your completed training in a personal Required Training Documentation area, which you can access from the Groups tab of the [People](#) section.

- You can also upload copies of your training certificates there if you would like to save them for easy access in the future.
- These files are visible to you, the research administration staff, and other personnel who have requested "study team administrator" access.

Learn more about your [Required Research Documentation area](#)

Request Study Team
Admin Access

Do you need to confirm training for other members of your study team? Click to find out how to request [Study Team Administrator access](#).

Feedback Discussion

Do you have comments or suggestions for this course? Visit the [Feedback Discussion](#) and let us know!

View Course Stream

Drop this Course

View Course Calendar

View Course Notifications

To Do

Nothing for now

Course Groups


Student2, Test

Test Group 1

Recent Feedback

Nothing for now



Refine 



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Short training modules

- Investigator responsibilities
- UPIRSOs and noncompliance
- Consenting participants
- Regulations for the protection of special research populations (children, prisoners)
- Drug and device storage
- IRB determinations & IRB member education

Templates and help sheets

- Regulatory binder templates
- SOP templates
- Study management self-assessment tools
- Guidelines and checklists for consent process
- Template for documenting research consent in the medical record
- Decision guides for prompt reporting
- Advertising templates & recruitment ideas

External educational & networking opportunities

- Professional associations and certifications
- Sites with CE opportunities
- Regulatory policies and guidelines (OHRP, FDA, ICH, etc.)
- News and articles relevant to human research

Do you have something to contribute?

- **Suggestions for training topics**
 - What did you not understand when you were new to research?
 - What do you need extra help with now?
 - What do you need quick reminders for?
- **Tools or forms you use and would like to share**
- **Resources you find helpful**
- **Would you be willing to test and provide feedback on new material?**

Let us know! Kilpadi@uthscsa.edu



Events

JUN

24

Research Forum

Thursday, June 24, 2021
Virtual Zoom Meeting

JUN

30

Research Concierge Service

Wednesday, June 30, 2021
Virtual Concierge through Microsoft
Teams

JUN

30

IACUC Meeting

Wednesday, June 30, 2021

[View all events »](#)



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