**Timeline for GSBS Degree Conferral on May 15, 2020**

**For Manuscripts**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
</table>
| *1 week prior to defense* | Submit the following to Amber Yuker in the Graduate Dean's Office:  
1. Signed “Request for Final Oral Exam” Form 40  
2. One copy of your abstract, vita and CV  

*Failure to submit the form within 1-week will result in the rescheduling of the defense.* |
| April 27, 2020   | Last day to defend for May 2020 degree conferral.                     |
| May 1, 2020      | Last day to submit the following:  
1. The signed “Report on Final Oral” (Form 41)  
2. Supervising Professor’s Cover Letter  
3. Manuscript Approval Form  
4. Journal Dated Submission Notice  
5. Copy of Manuscript  

*Submit forms to Amber Yuker in the Graduate Dean’s Office for approval by the Dean.* |
| May 8, 2020      | The Graduate Faculty Council (GFC) votes to approve degree.          |
| May 15, 2020     | GSBS Degree Conferral Date & Commencement Ceremony                 |