Supplemental Application step-by-step

You can access this link on our website under your program. **We will use PT as the example: Here you will find which application system you will be using (PTCAS).**

Scroll down to **Application and fee** and click "Supplemental Application"

A new window should open with the form. Click the down arrow in the top right to **download**.

A small box should pop up. **Save form** to your desktop, documents, or USB.

Open form from saved location. If saved on Desktop form will appear as below.
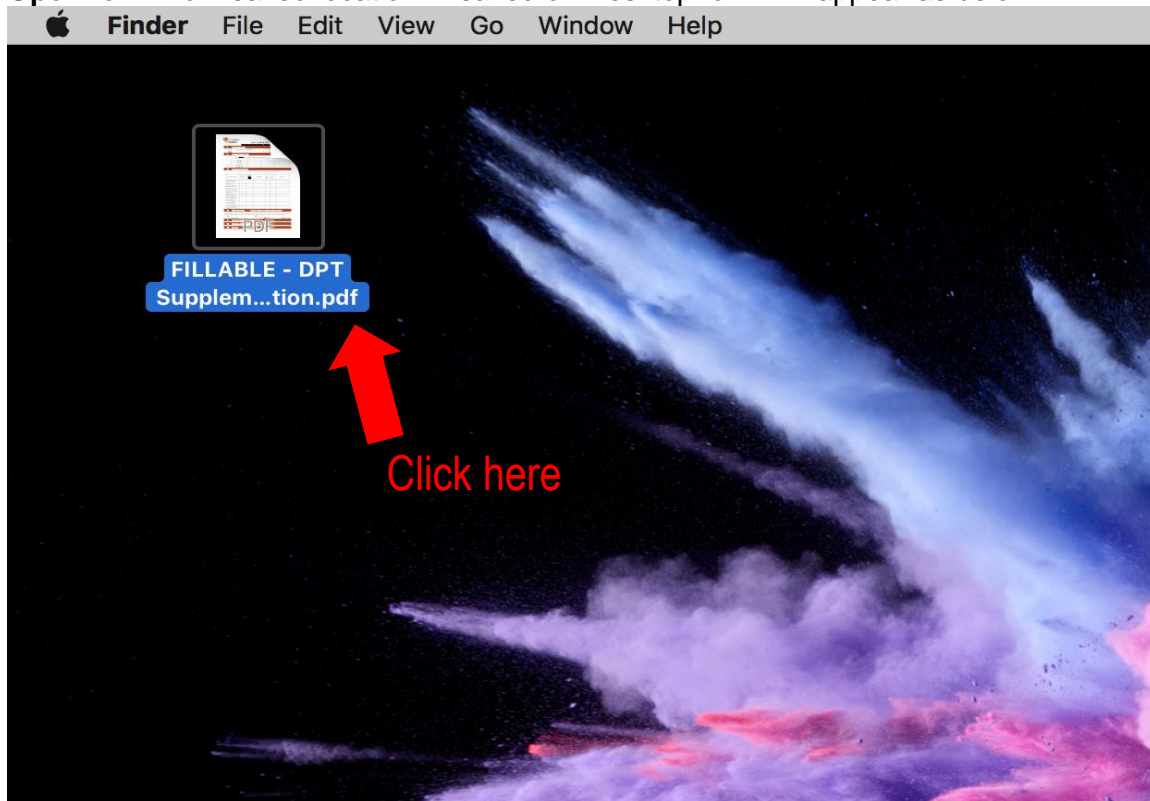
Fill out requested information and type or sign your name.

Save form once completed.
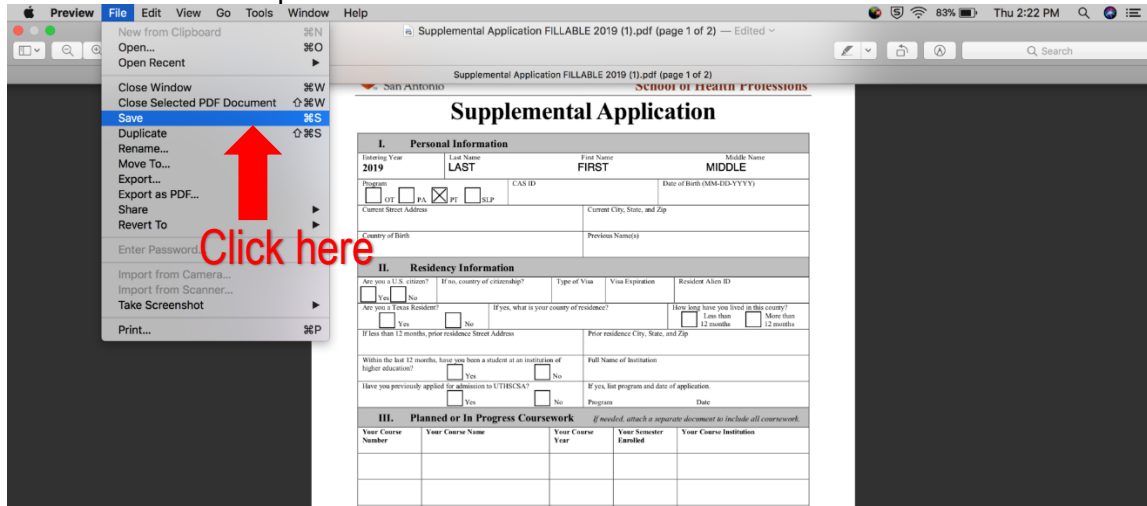
Close form when finished and saved.
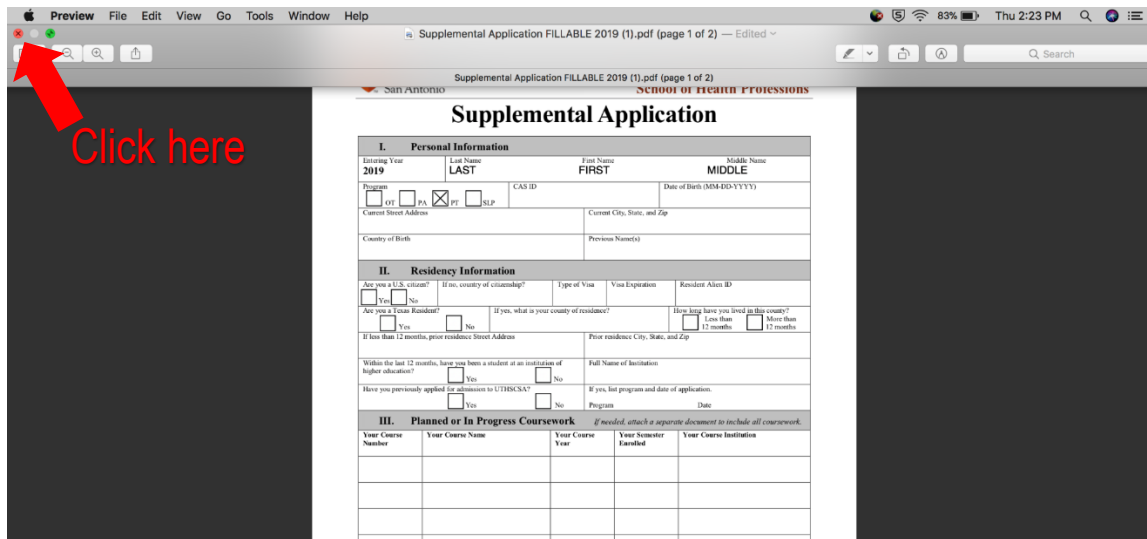
Reopen to check the information saved.

Log onto application system. For this PT example we will be using PTCAS. Application systems may be listed under your programs page. (See Picture 1)
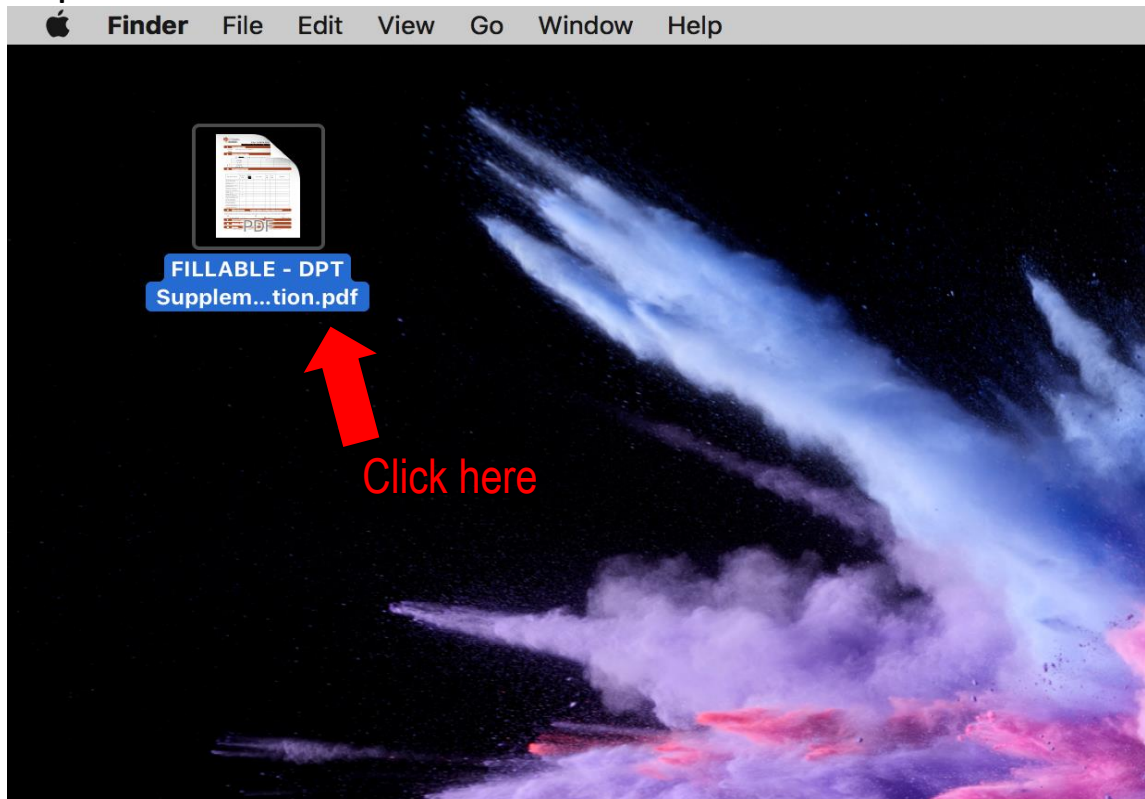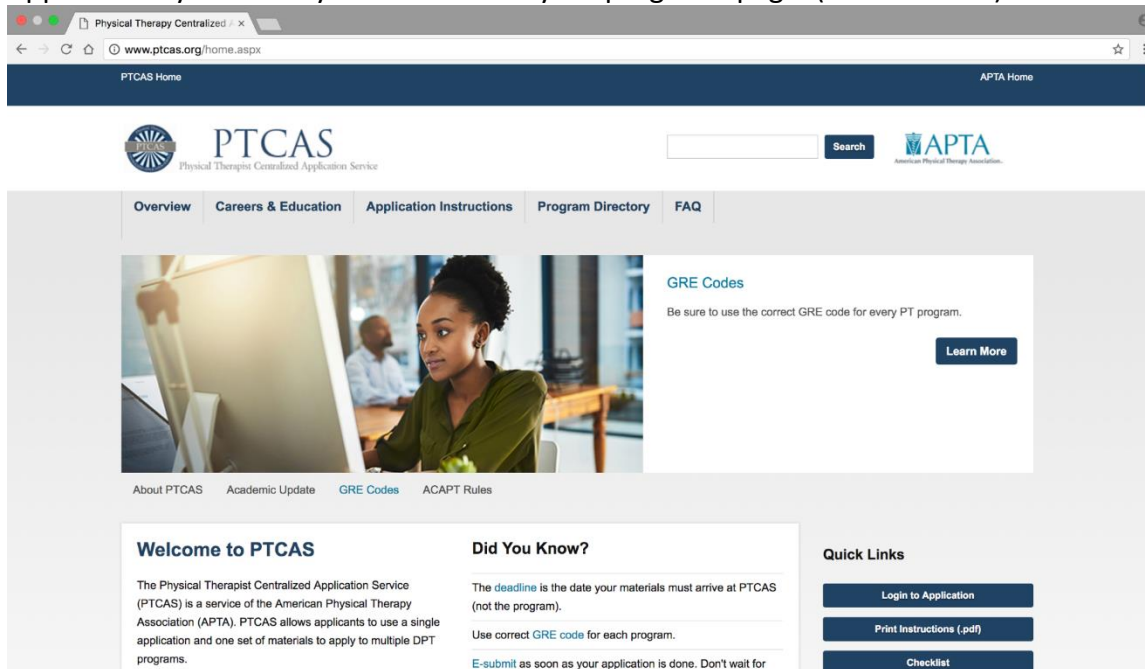
Once you have logged in-

Upload completed form to the application system from saved location.

DON'T FORGET TO PAY THE SUPPLEMENTAL APPLICATION FEE.