

Residency Questionnaire

Registrar's Office, 7703 Floyd Curl Drive, MSC 7702
San Antonio, Texas 78229-3900

The determination of residency classification for admission and tuition purposes is governed by statutes enacted by the Texas Legislature and rules and regulations promulgated by the Texas Higher Education Coordinating Board. The complete rules and regulations can be downloaded from this site: <http://www.collegefortexans.com>.

Identity of Student or Applicant

This questionnaire is submitted for the purpose of determining residency for admission and tuition purposes for:

Name: _____ HSC ID#: _____

School: ___Dental ___Graduate ___Health Professions ___Medicine ___Nursing

INSTRUCTIONS

In order to process this questionnaire we must have a file for you. Please submit your application prior to submitting this form.

1. Complete the Core Questions
2. Sign and date the questionnaire
3. Attach supporting documents
4. Return Core Questions and Supporting Documents to Registrar

A Residency Questionnaire must be completed and turned in to the Registrar's Office prior to the census date of the term in order for a reclassification to be effective for that term.

This questionnaire is used to determine whether a current student or applicant is a resident or nonresident of Texas for The University of Texas Health Science Center at San Antonio. The decision is used to determine status for tuition and admission. It will not be processed unless you are currently enrolled or have submitted a formal application to The University of Texas Health Science Center at San Antonio. Upon completion, the questionnaire should be returned to **The University of Texas Health Science Center at San Antonio, Registrar's Office, 7703 Floyd Curl Drive, MSC 7702, San Antonio, Texas 78229-3900.**

Do not write in this box.

FOR OFFICE USE ONLY:

Received: _____

Decision date: _____

Decision:

Texas Resident _____

Non-Resident _____

Initials: _____

Comments: _____

NOT REQUIRED

Required Supporting Documents

If you are an independent student, please provide:

- One document from Group A.
- Three documents from Group B.
- A copy of your visa, if applicable.

If you are a dependent or minor, please provide:

- One document from your parent in Group A.
- Three documents from your parent in Group B.
- A copy of your parent's most recent tax return.
- Copies of your parent's **and** your visas, if applicable.

If you are a member of the military whose home of record is Texas, please provide:

- Papers from the military indicating Texas was your "Home of Record" at the time of entry into service.
- Leave and earnings statement showing Texas is still your permanent address with the military.
- Supporting documents listed under "independent" or "dependent" student categories above.

If you are a member of the military whose home of record is not Texas, but you have changed your legal residence to Texas, please provide:

- Papers from the military indicating Texas is your "Home of Record".
- Leave and earnings statement showing Texas is your permanent address with the military.
- Supporting documents listed under "independent" or "dependent" student categories above.

GROUP A

The listed documents may be used to support a person's claim that they have domiciled in Texas. **Provide at least 1 of the following documents with your Residency Questionnaire.**

1. An employer's statement of dates of employment (beginning and current or ending dates) that encompass at least 12 months. Student employment, such as work-study, the receipt of stipends, fellowships or research or teaching assistantships do not qualify as a basis for establishing a domicile.
2. For a homeless person, written statements from the office of one or more social service agencies located in Texas that attests to the provision of services to the homeless person for the 12 months prior to the census date of the term in which the person enrolls.
3. Title to real property in Texas.
4. Marriage Certificate with documentation to support that spouse is a domiciliary of Texas.
5. Ownership of business in Texas with documents that evidence the organization or the business as a partnership or corporation and reflect the ownership interest of the person or dependent's parent.
6. State or local licenses to conduct a business or practice a profession in this state.

GROUP B

The following documents may be used to support a person's claim to have resided in the state for at least 12 months. **Provide at least 3 of the following documents with your Residency Questionnaire.**

1. Utility bills for the 12 months preceding the census date.
2. A Texas high school transcript for full senior year preceding the census date.
3. A transcript from a Texas institution showing presence in the state for the 12 months preceding the census date.
4. A Texas driver's license or Texas ID card with an expiration date of not more than four years.
5. Cancelled checks that reflect a Texas residence for the 12 months preceding the census date.
6. A current credit report that documents the length and place of residence of the person or the dependent's parent.
7. Texas voter registration card that has not expired.
8. Pay stubs for the 12 months preceding the census date.
9. Bank statements reflecting a Texas address for the 12 months preceding the census date.
10. Ownership of real property with copies of utility bills for the 12 months preceding the census date.
11. Registration or verification from licensor, showing Texas address for licensee.
12. Written statements from the office of one or more social service agencies, attesting to the provision of services for at least the 12 months preceding the census date.
13. Lease or rental of real property, other than campus housing, in the name of the person or the dependent's parent for the 12 months preceding the census date.

Core Residency Questions

Texas Higher Education Coordinating Board rule 21.25 requires each student applying to enroll at an institution to respond to a set of core residency questions for the purpose of determining the student's eligibility for classification as a resident.

PART A. Student Basic Information. All Students must complete this section.

Name: _____ Student ID Number: _____

Date of Birth: _____

PART B. Previous Enrollment. For all students.

1. During the 12 months prior to the term for which you are applying, did you attend a public college or university in Texas in a fall or spring term?

Yes No

If you answered "no", please continue to **Part C**.

If you answered "yes", complete questions 2-5:

2. What Texas public institution did you last attend? (Give full name, not just initials.)

3. In which terms were you last enrolled? (check all that apply)

fall, 201__ spring, 201__ summer, 201__

4. During your last semester at a Texas public institution, did you pay resident (in-state) or nonresident (out-of-state) tuition?

resident (in-state) nonresident (out-of-state) unknown

5. If you paid in-state tuition at your last institution, was it because you were classified as a resident or because you were a nonresident who received a waiver?

resident nonresident with a waiver unknown

IMPORTANT: If you were enrolled at a Texas public institution during a fall or spring semester within the previous 12 months and were classified as a Texas resident, skip to **Part I**, sign and date this form and submit it to your institution. If you were not enrolled, or if you were enrolled but classified as a nonresident, proceed to **Part C**.

PART C. Residency Claim.

Are you a resident of Texas? Yes No

If you answered yes, continue to **Part D**.

If you answered no, complete the following question and continue to **Part I**.

Of what state or country are you a resident? _____

If you are uncertain, continue to **Part D**.

PART D. Acquisition of High School Diploma or GED.

	Yes	No
1. a. Did you graduate or will you graduate from high school or complete a GED in TX prior to the term for which you are applying?		
1. b. If you graduated or will graduate from high school, what was the name and city of the school?		
2. Did you live or will you have lived in TX the 36 months leading up to high school graduation or completion of the GED?		
3. When you begin the semester for which you are applying, will you have lived in TX for the previous 12 months?		
4. Are you a U.S. Citizen or Permanent Resident?		

Instructions to Part D:

If you answered “no” to question 1 a or 2 or 3, continue to **Part E**.

If you answered “yes” to all four questions, skip to **Part I**.

- If you answered “yes” to questions 1, 2 and 3, but “no” to question 4, complete a copy of the **Affidavit in Chart I**, provided as an Attachment to this form, skip to **Part I** of this form, and submit both this form and the affidavit to your institution.

PART E. Basis of Claim to Residency. TO BE COMPLETED BY EVERYONE WHO DID NOT ANSWER “YES” TO QUESTIONS 1a, 2, AND 3 OF PART D.

1. Do you file your own federal income tax as an independent tax payer? Yes ___ No ___
(An independent tax payer should not be claimed as a dependent for tax purposes by another person. If you file a joint return with your spouse, answer “yes.”)

2. Are you claimed as a dependent or are you eligible to be claimed as a dependent by a parent or court-appointed legal guardian? Yes ___ No ___ (To be eligible to be claimed as a dependent, your parent or legal guardian must provide at least one-half of your support. A step-parent does not qualify as a parent if he/she has not adopted the student.)

3. If you answered “No” to both questions above, who provides the majority of your support?
Self ___ parent or guardian ___ other: (list) _____

Instructions to Part E.

- If you answered “yes” to question 1, and “no” to question 2, continue to **Part F**.

- If you answered “yes” to question 2, skip to **Part G**.

- If you answered “yes” to both questions 1 and 2, skip to **Part G**.

- If you answered “no” to 1 and 2 and “self” to question 3, continue to **Part F**.

- If you answered “no” to 1 and 2 and “parent or guardian” to question 3, skip to **Part G**.

- If you answered “no” to 1 and 2 and “other” to question 3, skip to **Part H** and provide an explanation, and complete **Part I**.

PART F. Questions for students who answered “Yes” to Question 1 or “Self” to Question 3 of PARTE.

	Yes	No	Years	Mo.	Visa/Status
1. Are you a U.S. Citizen?					
2. Are you a Permanent Resident of the U.S.?					

3. Are you a foreign national whose application for Permanent Resident Status has been preliminarily reviewed? (You should have received a fee/filing receipt or Notice of Action (I-797) from USCIS showing your I-485 has been reviewed and has not been rejected).					
4. Are you a foreign national here with a visa or are you a Refugee, Asylee, Parolee or here under Temporary Protective Status? If so, indicate which.					
5. Do you currently live in Texas? If you are out of state due to a temporary assignment by your employer or another temporary purpose, please check "no" and explain in Part H .	Yes	No			
6. a. If you currently live in Texas, how long have you been living here?			Months	Years	
b. What is your main purpose for being in the state? If for reasons other than those listed, give an explanation in Part H .	Go to College []		Establish/maintain a home []	Work Assignment []	
7. a. If you are a member of the U.S. military, is Texas your Home of Record?	Yes	No			
b. If not, what state will have been listed as your military legal residence for tax purposes on your Leave and Earnings Statement for the 12 months prior to enrollment?	State				

	Yes	No
8. Do any of the following apply to you? (Check all that apply)		
a. Hold the title (Warranty Deed, Deed of Trust, or other similar instrument that is effective to hold title) to residential real property in Texas? If yes, date acquired: _____		
b. Have ownership interest and customarily manage a business in Texas without the intention of liquidation in the foreseeable future? If yes, date acquired: _____		
9. While living in Texas, have you: (Check all that apply)		
a. Been gainfully employed for a period of at least 12 consecutive months? (Gainful employment requires an average employment of at least 20 hours per week for one year or earnings equal to at least half of tuition and living expenses for one 9-month academic year. Employment conditioned on student status such as work-study, the receipt of stipends, fellowships or research or teaching assistanceships does not constitute gainful employment.)		

b. Received primary support through services from a social service agency for a period of at least 12 consecutive months?

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10.

a. Are you married to a person who has been classified as a Texas resident by a Texas public institution or who could answer "yes" to any part of question 8 or 9?

b. If yes, indicate which question (and which part of the question) could be answered yes by your spouse:

c. How long will you have been married to the Texas resident prior to enrollment?

Question:	
Months	Years

Skip **Part G** and Continue to **Part H**.

PART G. Questions for students who answered "Yes" to Question 2 of Part E or who answered "Parent or Guardian" to Question 3 of PART E.

	Yes	No	Years	Mo.	Visa/Status
1. Is the parent or legal guardian upon whom you base your claim of residency a U.S. citizen?					
2. Is the parent or legal guardian upon whom you base your claim of residency a Permanent Resident?					
3. Is this parent or legal guardian a foreign national whose application for Permanent Resident Status has been preliminarily reviewed? (He or she should have received a fee/filing receipt or Notice of Action (I-797) from the USCIS showing his or her I-485 has been reviewed and has not been rejected)					
4. Is this parent or legal guardian a foreign national here with a visa or a Refugee, Asylee, Parolee or here under Temporary Protective Status? If so, indicate which.					
5. Does this parent or guardian currently live in Texas? If he or she is out of state due to a temporary assignment by his or her employer or another temporary purpose, please check "no" and explain in Part H .					
6. a. If he or she is currently living in Texas, how long has he or she been living here?			Months	Years	
b. What is your parent's or legal guardian's main purpose for being in the state? If for reasons other than those listed, give an explanation in Part H .	Go to College []		Establish/maintain a home []		Work Assignment []

Part H. General Comments. Is there any additional information that you believe your college/university should know in evaluating your eligibility to be classified as a resident? If so, please provide it below:

PART I. Certification of Residency. All students must complete this section.

I understand that officials of my college/university will use the information submitted on this form to determine my status for residency eligibility. I authorize the college/university to verify the information I have provided. I agree to notify the proper officials of the institution of any changes in the information provided. I certify that the information on this application is complete and correct and I understand that the submission of false information is grounds for rejection of my application, withdrawal of any offer of acceptance, cancellation of enrollment and/or appropriate disciplinary action.

Signature: _____

Date: _____

AFFIDAVIT

STATE OF TEXAS

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§
§

COUNTY OF _____

Before me, the undersigned Notary Public, on this day personally appeared

known to me, who being by me duly sworn upon his/her oath, deposed and said:

1. My name is _____. I am _____ years of age and have personal knowledge of the facts stated herein, and they are all true and correct.
2. I graduated or will graduate from a Texas high school or received my GED certificate in Texas.
3. I resided in Texas for three years leading up to graduation from high school or receiving my GED certificate.
4. I have resided or will have resided in Texas for the 12 months prior the census date of the semester in which I will enroll in _____ (college/university).
5. I have filed or will file an application to become a permanent resident at the earliest opportunity that I am eligible to do so.

In witness whereof, this _____ day of _____, _____

(Signature)

(Printed Name)

(Student I.D.#)

SUBSCRIBED TO AND SWORN TO BEFORE ME, on the _____ day of _____, _____, to certify which witness my hand and official seal.

Notary Public in and for the State of Texas