To all members of the UT Health San Antonio Community:

The safety and welfare of our community during this time is our primary concern. We are closely monitoring COVID-19 developments and are working with federal, state, and local partners.

We are writing to inform you of a recent development relating to COVID-19. On April 3, 2020, we were notified that an employee of UT Health San Antonio tested positive with COVID-19. The employee tested positive on March 28 and has been home since March 22. UT Health San Antonio healthcare officials acted quickly, and university protocols are being followed. All employees that had direct contact with or exposure to this individual on campus have been contacted and offered additional guidance.

We also take this opportunity to remind our campus community of some important information regarding COVID-19. In an effort to slow the spread of the virus, we are requesting compliance with the following recommended practices to not only to ensure your own well-being, but also the well-being of others:

- Follow government mandates around travel, work, and leaving your home.
- Engage in social distancing. Keep distance from others (about 6 feet).
- Avoid close contact with people who are sick.
- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.
- Avoid touching your face, eyes, nose, and mouth with unwashed hands.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.
- Get a flu vaccine.
- Watch for cough, troubled breathing, or other signs of respiratory infection.
- Monitor temperature for a fever above 100F (38C).

Those who develop a cough, fever, and difficulty breathing should call their primary care provider for further instructions or visit an urgent care center. A hotline has been established for UT Health faculty, staff, and students to ask COVID-19 health-related questions at 210-450-8000.

Please know that we will be monitoring daily updated guidance and information to determine appropriate action. Regarding events and other campus-based programs, we will keep you informed about developments occurring in order to minimize the spread of the virus. **This is not a time to panic. It is, however, a time to be attentive, flexible, serious, and engaged regarding the steps we need to take as a community to care for ourselves and for one another.** Please visit the dedicated UT Health San Antonio website addressing COVID-19 that includes additional steps we will be taking to address this rapidly evolving situation.

Michael Parks

Chief of Police